



Submission of Institutional Plan for Restart

JULY 2020





Submission of Institutional Plan for Restart

Institution Name: Felician University

Date Submitted:

Key Contact(s):

Name: Dr. Sylvia McGeary

Title: Acting President

Email: mcgearys@felician.edu

Phone: 201-355-1421

Website for Restart Plan Posting: www.Felician.edu

Components of Institutional Plan for Restart Checklist

1. General Safeguarding.....X
2. Screening, Testing, and Contact Tracing ProtocolsX
3. InstructionX
4. On-Campus Residential HousingX
5. Computer Labs/LibrariesX
6. Research.....
7. Student ServicesX
8. TransportationX
9. On-Campus DiningX
10. Study Abroad and International TravelX
11. AthleticsX
12. Other Information/Appendices (as needed).....

By signing below, the institution certifies that all statements provided are true and correct and that the institution will comply with all applicable requirements set forth in the Governor's Executive Orders.

Sylvia McGeary, PhD,

Acting President, Felician University

Signature of President or Appropriate Designee

__8/5/20__

Date

Introduction

On June 18, 2020, Felician University received from the State of New Jersey “Restart Standards for All New Jersey Institutions of Higher Education” which provided colleges and universities with the guidelines for developing reopening plans. The document addresses key functional areas on campus including academic instruction, residential life/housing, computer labs/libraries, student services, transportation, dining, athletics, study abroad, and international travel. The restart standards provide requirements, and practices to be deployed to safeguard the University community.

Since March 14, 2020 the University has operated in Stage 1 as defined in New Jersey’s “The Road Back; Restoring Economic Health through Public Health” plan. Felician is currently operating in Stage 2; only personnel deemed essential for on campus administration, operations, and facilities have physically reported to campus. Employees have been trained and are required to follow established health and safety protocols that include the mandatory wearing of face masks, adherence to social distancing, and hygiene guidelines. The University has continued to house students in compliance with the Secretary of Higher Education directive (international students, students facing food or housing insecurities, or other special circumstance). Instruction has been conducted virtually or on-line unless in an approved program in which the University received a waiver from the State of New Jersey in-person instruction of students for curricula that require labs, technical, clinical, or hands-on instruction and therefore cannot be readily taught other than through in-person instruction. Academic support services, counseling, and student engagement have been provided virtually or on-line.

The Felician University Return to Campus Plan follows Governor Murphy’s three stage reopening plan. In accordance with requirements of Executive Order No. 155 and the OSHE restart guidelines, Felician University is in compliance with the standards and strategies for operations and the plan is based on moving from Stage 2 to Stage 3. This comprehensive return to campus effort requires a set of health and safety guidelines to bring students, faculty, and staff back to the University.

If the State mandates the continuation of Stage 2, the University will maintain all academic, student support, administrative, operational, and health & safety protocols to continue a vibrant learning environment. Residential living and dining services will be provided to those approved to live on campus (grab and go meals with outdoor seating in compliance with social distancing), and academic advising, student success center services, tutoring, counseling, career services, and library services provided virtually or online. Student engagement activities will continue in multiply modalities.

The University has implemented additional protocols and safety measures such as signage, floor decals to direct traffic to maintain social distancing, installed plexiglass barriers in offices,

classrooms, labs, and on campus shuttles. Purchased wellness self-screening software, developed temperature testing and tracing protocols, and isolation and quarantine procedures when needed.

The University Restart Committee and Planning Process

In May, contingency planning began with creation of the Return to Campus Task Force (the pandemic team) appointed by the President, with oversight of five working groups, comprised of over 40 faculty, administration, staff, and students. Designed to develop comprehensive contingency plans that would safeguard the health of the Felician University community, the teams were charged with defining academic program modifications, capacity and density, an assessment of the technological needs for the path forward, transportation modifications, and a vision for student life prioritizing safety and security. The plan is designed to support a high-quality education and a valuable campus experience in alignment with our mission, values, and our strategic plan. The working groups relied on input from subject matter experts and feedback from the community with the goal of providing a safe, vibrant, living and learning campus experience.

The Cabinet of the University adopted the recommendations of the teams concerning the academic program structure and modalities, academic calendar modifications, the financial plan, the academic and residence hall de-densifying plan, transportation plan, health, and safety protocols, and the revisioning of student life.

Considerations for Returning to Campus

Incorporating best practices in higher education, the University adheres to the recommendations of the Centers for Disease Control and Prevention (CDC), the Bergen County Board of Health Department, and updated guidance from the Office of the Secretary of Higher Education in New Jersey. The details of the plan will continue to evolve as the nature of the coronavirus changes and will be updated as appropriate, as additional guidance or information becomes available. The University considered social distancing, daily wellness/health screenings, contact tracing, temperature testing, and isolation/quarantine of ill and exposed individuals in formulating this plan. Felician will prepare for the likelihood of a rebound of infections that may result in a return to more restrictive mitigation measures for periods of time or the move to an all virtual and on-line learning education should the need arise.

Adherence to public health practices including hand hygiene, physical distancing, proper cough/sneeze etiquette, frequent disinfection of common and high traffic areas, symptom assessment, temperature checks, and face covering in public is the campus' new normal. This will be widely communicated to students, employees, and all campus visitors. Until a vaccine for COVID-19 is available and widely used or until an effective prophylactic treatment is discovered, face coverings, frequent handwashing, physical distancing, virus testing (if symptomatic), isolation, quarantine, and contact tracing will be deployed.

GENERAL SAFEGUARDING

How will the institution implement general safeguarding measures during each stage? These safeguards include but are not limited to cleaning and sanitization; requiring face coverings; maintaining adequate supplies, such as personal protective equipment and cleaning supplies; requiring individuals to engage in social distancing practices at all times; and training students, staff, and faculty regarding COVID-19 sanitization and social distancing practices and protocols.

The health and safety of our community is paramount. The policies and protocols developed by Felician University regarding the following requirements for faculty, staff and students are in alignment with safeguards mandated by the state. Working in concert, these provide campus leadership with surveillance capability, a sound infection prevention and control strategy, and a means to quickly identify, quarantine, isolate, treat, and refer individuals to mitigate a second wave of infection. Resumption of activities will be gradual and phased based on state and local public health conditions as well as institutional capacity. Return to an on-campus environment will begin for the fall 2020 term, in accordance with the restrictions included in Stage 2 of the New Jersey plan. The University will move to Stage 3 as defined in this plan when determined by the State of New Jersey. These safeguards include but are not limited to:

CLEANING AND SANITIZING:

- An enhanced cleaning protocol and schedule is in place that applies to public bathrooms, residence halls, in the limited open spaces, all classrooms and meeting rooms and high touch areas throughout the University.
- The cleaning services company will increase their disinfecting of all frequently touched surfaces throughout campus to multiple times each day. Frequently touched surfaces include items such as door handles, handrails, restroom fixtures, elevator buttons, countertops, etc.
- Bathrooms that are located in high traffic areas will be cleaned and sterilized three times per day. Hand dryers will be replaced with touch free paper towel dispensers.
- The University has purchased Cello Ultraviolet 300W surface and air sanitation carts. These provide surface and air disinfection with 100 ft control range and covers up to 6,000 square feet. Classrooms and transportation vehicles will be cleaned and disinfected twice daily, the beginning and end of each day.

- The Facilities team will deploy hand sanitizing stations at the main entrances of all facilities, in each hallway, outside restrooms, elevators, stairwells, residence halls, dining areas, on shuttles, and in high-traffic common areas throughout campus.
- Everyone is encouraged to help reduce any potential spread of the virus by routinely sanitizing their individual workspaces and classrooms. Sanitizing wipes are available in all locations including classrooms, labs, and the Nursing Resource Center. In compliance with CDC guidelines, we are promoting frequent hand washing to students, staff, and faculty.
- Meeting rooms will be cleaned daily and supplied with disinfectant wipes. Students and faculty must clean work areas prior to and at the conclusion of each class period.
- Areas exposed to the COVID-19 virus will be placed off-line immediately, placed in isolation for three days and deep cleaned and sanitized by an external cleaning company.
- An assessment of PPE and cleaning supplies was completed. Centralized purchasing of supplies was enacted, and PPE inventory is maintained to meet the increased demands projected throughout the campus.
- Nursing Labs and Sim equipment will be cleaned and disinfected based on CDC guidelines.

Cleaning Process:

- Common areas will be cleaned and disinfected based on the University and building guidelines (Parsippany building to be confirmed by the Site Director).
- Lab/Sim Equipment will be cleaned and disinfected based on guidelines.
- Proposed-Testing Device Sanitization/Cleaning Plan: a. The proposed medium to sanitize testing devices (keyboard, outer shell, and display) associated peripherals (mice/calculators etc.) is the Super Sani-Cloth Germicidal Disposable Wipe made by PDI. Contact time required to ensure sanitization is 2 minutes. b. Testing devices will be outfitted with 3M privacy screens that are compatible with this product to reduce risk of damaging the testing device display.

Cleaning and Disinfection:

Testing Device Sanitization/Cleaning Plan The proposed medium to sanitize testing devices (keyboard, outer shell, and display) and associated peripherals (mice/calculators etc.) is the Super Sani-Cloth Germicidal Disposable Wipe made by PDI. Contact time required to ensure sanitization is 2 minutes.

Testing devices will be outfitted with 3M privacy screens that are compatible with this product to reduce risk of damaging the testing device display.

Best Practices for Sim Center Cleaning:

- Staff will ensure hard (non-porous) surfaces are visibly clean and free of debris, and then disinfect with approved cleaner, approved cleaner Waxie Solsta 320.
- Disinfecting of all commonly touched surfaces such as doorknobs, tables, handles, phones, light switches, keyboards, or any other surfaces that could be contaminated.
- The University will follow the manufacturer's instructions for all cleaning and disinfection products for concentration, application method, and contact time.

Manikins

- Regular scheduled cleaning will be conducted on manikins with warm soap and water on a regular basis and after every day of a simulated event prior to disinfection.
- Staff will gently clean manikin surfaces with at least 70% isopropyl alcohol and allow to dry 1-2 minutes.
- Alaris IV pumps, feeding pumps, defibrillators will be gently cleaned with 70% isopropyl alcohol and allowed to dry 1-2 minutes.

Sanitization of testing devices (keyboards, outer shell, and display) associated with peripherals (mice, calculators etc.) will be cleaned with germicidal wipes and testing devices will be outfitted with privacy screens.

- In the labs, daily decontamination procedures will be adopted in accordance with CDC and University guidelines and applied to all surfaces, floors, equipment, waste containers, solvents, cylinders, and anything else that may allow the virus to spread.

FACE MASKS:

- Guidance from the CDC and Governor Murphy's Office emphasizes the importance of wearing face coverings to prevent the spread of COVID-19. Felician has adopted the following policies. All students, faculty, staff, and approved visitors in a University campus space will be expected to wear face coverings at all times when they are, or may be, in the presence of other individuals. The exception is when alone in a private room (office, residence hall room) or in a private vehicle.
- The University will provide in a welcome back packet, a reusable cloth face mask and CDC information to all faculty, staff, and students who return to campus.
- Signage and continued communication provide a constant reminder of proper use of face covering and is included in mandatory training. Enforcement and penalties for non-compliance have been established.

- The University has invested in clear face shields for individuals who may not be medically able to wear a mask. Face coverings are required in classrooms, buildings, dining halls, computer labs, walking around campus and in any outdoor space even as we maintain social distancing.
- The University will equip each building with a supply of disposable masks for those who may not remember to bring their own.
- The facilities team in conjunction with the faculty and staff will increase outside airflow, intake and circulation in buildings and facilities staff will use higher grade filters for ventilation systems.

SOCIAL DISTANCING:

- All individuals are required to engage in social distancing at all times anywhere on University property. Each Vice President has assessed the needs of their respective areas to identify ways to control the workflow and occupancy levels.
- Limited gatherings in accordance with state guidelines, indoor and outdoor, have been adopted; all large external events have been cancelled or postponed.
- Felician will require anyone on campus to commit and adhere to health and safety protocols, including observing six-foot social distancing, wearing masks if medically able, maintaining personal hygiene, and conducting daily health checks.
- Classrooms, labs, and other instructional spaces will be configured to maintain social distancing and will have sanitizing supplies available for students and faculty to clean surfaces and shared equipment when they enter and leave these spaces.
- Limiting the occupancy rates in facilities on campus, including dining halls, study areas, restrooms, huddle rooms, the libraries, fitness center, and Student Center. Required social distancing in all indoor and outdoor areas. Protocols for entering and exiting spaces have been defined as a means of managing the traffic and density.
- Reduced the density and proximity in the workplace, installed plexiglass where appropriate, and allows telecommuting and flextime for employees where possible.
- Adhering to the state's reopening guidelines, the University provides the availability for students/and or faculty who are immunocompromised or in at-risk categories to attend classes virtually or on-line and to do work or meet remotely.

- Modified the occupancy levels in campus elevators, to no more than **one person** at a time, advising the use the stairs whenever possible.
- All campus buildings, offices, classrooms, dining areas, stairwells, and hallways will have queuing markers specifying social distancing requirements. There will be instances where it is impossible to achieve a full 6 feet distance, especially in hallways and stairways. Where feasible, modifications will be made to provide one-way travel.

TRAINING:

Successful prevention of the spread of COVID-19 will require the active commitment of the entire Felician University Community.

- A communications and health and safety campaign that promotes diligent prevention practices will begin on-line prior to returning to campus. The University will be providing training for students and employees prior to a return to campus, that will describe the symptoms of COVID-19 and describe the safety protocols that will reduce the spread of the virus. We will utilize the platform SafeColleges and require everyone take the following online courses before their return:
 - Coronavirus Awareness
 - CDC Guidelines for Social Distancing
 - Cleaning and Disinfecting your Workspace
 - Managing Stress and Anxiety
 - Unpacking your Welcome Back Kit
 - Cleaning and Disinfecting your Desk, Computer Lab, and Dorm room (students only)
- To clarify the University’s expectations, mandatory student, faculty, and staff training will occur to orientate all to the “new normal” on campus. This public health training will address risk mitigation, the use of a daily wellness self-screener (CampusClear app), temperature testing, social distancing, face masks and sanitization protocols in compliance with state and CDC guidelines.
- The training will consist of:
 - Online training in the form of videos and printed materials for identifying the symptoms of COVID-19
 - The requirement to wear masks, hand sanitization, personal hygiene, and cleaning protocols to be adhered to while on our campuses.
 - The process for reporting positive cases and/or exposure will be reviewed.
 - University policies, protocols and expectations will be reviewed and best practices to prevent the spread of the virus will be addressed.

- Student Life staff, resident directors, resident assistants, and security officers will be trained and serve as ambassadors of the institution reminding all community members of the importance of protecting oneself and others.
- Students are required to sign a Felician Falcon Pledge/Acknowledgement Agreement agreeing to adhere to the standards and expectations that come with living, learning, and working on the campuses of Felician University. All must acknowledge that in order to protect the health and safety of the community, face masks, social distancing, daily self-screening, temperature checks, sanitization and hygiene protocols are required. Students can be reassigned or relocated under self-quarantine or self-isolation orders, that they understand the importance of all protocols and their responsibility for notifying the University if possibly symptomatic.
- The Faculty and Staff of Felician University will also be required to complete the Golden Falcon Pledge/Acknowledgement Agreement.

SCREENING, TESTING, AND CONTACT TRACING PROTOCOLS

Please describe the planned testing and tracing protocol for the institution, including details regarding how you plan to collaborate with your state/local health department for contact tracing and notification of positive tests or viral outbreaks either on campus or among the campus community.

What screening measures will be in place?

Felician's plans regarding screening, testing and contact tracing have continued to evolve as public health directives and recommendations have become clear. The University will continue to monitor the directives. The University is focused on five health and safety rules:

- The wearing of masks
- Social Distancing
- Hygiene and safety protocols
- Screening
- Testing availability when symptomatic

In Stages 1 and 2, only essential employees and non-essential employees approved by their respective Vice President are allowed on campus. Anyone who indicates they are not feeling well, is exhibiting symptoms or may have had direct exposure to someone who tested positive for the virus, is instructed to not return to campus, seek appropriate medical care including testing, and immediately inform their supervisor and the Human Resource office. Confidential communications and return to campus directions are provided.

- In Stage 3, additional protocols are required in addition to the screening protocols in Stage 1 and 2. Before returning to campus employees and students must view a video online to

ensure awareness of health and safety guidelines, University protocols and COVID -19 steps for prevention.

- Felician will institute measures to surveil (understand the signs of COVID-19, use of a daily wellness self-screener app., temperature testing), testing locations if symptomatic, contact tracing, and quarantine or isolate students when required.
- To ensure the safety of students and employees, Felician University will require, at minimum, the completion of a daily Self Screener Wellness Check on the "CampusClear" app and temperature checks of individuals on the Felician University campus.
- Self -screening using the above app, will help students, faculty and staff monitor themselves and protect the safety of others. Everyone is asked to register and record their self-screening results via the app for compliance purposes. Follow-up will occur with the respondents who report symptoms. A daily “fast pass” will be issued once the screening is complete, to be used for entrance into classes, buildings, and dining halls. If not issued, the person must stay off campus and contact a physician. If University housing is considered home, the student must contact the Center for Health professionals to assess and screen the student who may be experiencing symptoms suggestive of COVID-19 and reach out to community members (contact trace) and the County Department of Health as warranted. The Center will work with Student Affairs to provide students with transport to testing facilities and medical appointments as needed.
- Temperature screening devices will be located in the main lobby of all University buildings and residence halls. Students, faculty, and staff are asked to register their temperature through the scanners each day. A temperature equal to 100.4 degrees Fahrenheit will require the person return home and consult with their personal medical provider.

How will you communicate these screening protocols to stakeholders?

- Felician will provide regular and consistent updates to the University community. This includes letters from the President, webpage postings, email sent to all students, faculty and staff, and alerts posted on social media.
- The University will utilize the pandemic team to further establish protocols and procedures for the Felician community testing and tracing. The Bergen County Department of Health Services will provide all professional resources and services related to testing and tracing for Felician.

- All employees and students returning to campus will be required to monitor their own health daily and attest each day that they have no signs or symptoms of COVID-19. They must complete training with detailed campus safety and social distancing protocols, how to recognize the signs and symptoms of the COVID-19 virus, University expectations, and ways to protect themselves and others.

What will be the testing protocol?

- The University has shared components of the Felician University Return to Campus Plan with the Rutherford and Lodi Health Departments to ensure compliance with state/local health departments for contact tracing and notification of positive tests or outbreaks on campus.
- Daily temperature testing will be required of all students, faculty, staff, and visitors. Temperature readers will be installed in the Safety and Security Office and in every building entrance, allowing self- testing. A reading of 100.4 Fahrenheit or above will require the individual to leave the campus and seek medical attention. If a campus resident, the student is to contact the Center for Health immediately for an evaluation and assistance.
- Only symptomatic individuals and those who have had close exposure to someone who tested positive for the virus will be required to be tested. Anyone living or working on campus is to inform the Center for Health (students) or their supervisor and Human Resources (employees) if they are exhibiting symptoms. They will be directed to self-quarantine and consult with their medical practitioner. Students will be provided with COVID-19 testing locations in Bergen County. Transportation will be provided if the person does not have their own vehicle.
- Surveillance of high-risk subgroups of the student population will be conducted. Clinical students will be monitored in accordance with CDC guidelines or as required by clinical or field placements. Nursing Clinical students at the request of the clinical partner, will be required to test twice before clinicals commence and provide documentation of their results to their clinical placement.
- The Felician Center for Health will notify the County Department of Health as appropriate about any students who test positive for COVID-19.
- Felician will provide quarantine and isolation housing, drop and go food service, academic support on-line and virtually, health monitoring, transportation to appointments, and other services for residential students who are identified as close contacts of a person who has tested positive of the virus or for a residential student who test positive for the COVID-19 virus.

- Symptomatic members of the community or those that have been in contact with an individual who tested positive for the virus, are to contact their supervisor, Human Resources, and seek testing through the person's own medical provider, follow CDC protocols before returning to campus.

How will the institution house or transport exposed or ill residential students and plan for timely reporting, while maintaining confidentiality?

In the event a residential student may have symptoms of COVID-19, Residence Life staff in conjunction with the Vice President of Student Affairs/Dean of Students, and the Director of the Center of Health, will implement a comprehensive quarantine or isolation protocol for the student. In stages 1, 2, and 3 the plan addresses symptomatic or exposed residential students.

- **Quarantine** When the Center for Health becomes aware through contact tracing, or from communications, that a student might have been exposed to the virus, the Center for Health will evaluate the level of exposure and risk. The student may be required to return home or if a residential student, relocate to a different room for a 14-day period.
- **Isolation** to separate students infected with the virus from those not infected, the University will require students who are able to return home for the isolation period to do so. Residential students who test positive for COVID-19 or who are identified as having been in close contact with someone who tested positive, will be encouraged to leave campus, and go home. Students who call Felician home, (international, out of state, and those students with food or housing insecurities) will be moved to an isolation room (54) on campus.
- Felician students who have cars on campus and are able to drive themselves to a medical appointment may do so. The University will transport those without vehicles or unable to drive to essential appointments if needed. Masks and gloves (provided by the University) must be worn for transport and social distancing will be required if practicable. Safety and security officers and the Center of Health staff are aware of all FERPA/HIPPA laws and will contact 911 as needed for emergency transport to local hospitals. All reported positive cases will be communicated to the Bergen County Health Services Department to begin contact tracing procedures. Student information will remain protected and confidential to the extent possible.

How will the institute log students, faculty, staff, and visitors to help facilitate contact tracing?

- Visitors, no matter the purpose are required to register with the Safety and Security Office in Elliot Hall on the Rutherford campus or in Obal Hall on the Lodi campus upon arrival.

All visitors, guests, and vendors must complete a visitor log that includes date and time, name, affiliation, cell phone number, address, name of meeting host and reason for the visit. Complete the wellness self-screening form and be temperature tested at the Safety and Security Office before entering campus facilities. A day badge and parking pass will be issued.

- Felician University will maintain ongoing logs of students, faculty, staff, and visitors to campus as has been the practice since March 14, 2020 to facilitate contact tracing.
- The Center for Health will coordinate with the local health departments of Lodi, Rutherford, and the Bergen County Department of Health Services as needed, to conduct contact tracing when a student tests positive for the virus. The University will provide information about a student or employee who test positive for COVID-19 to the Department of Health such as student/employee's full name; date of birth; address; date of symptom onset; date of SARS-CoV-2 testing; potential source of illness; list of close contacts; and their locating information; duration of exposure to other individuals; and activity history during the past 14 days.
- Felician will abide by all state and federal health privacy statutes and regulations in developing and implementing its testing and contact tracing protocols. The information would be transferred to the County Department of Health who will take full responsibility to conduct the COVID-19 case investigations and contact tracing. The County Department of Health will initiate investigations as quickly as possible and maintain full communication with the college to assure that appropriate measures are taken to prevent further spread of the virus.
- The Center for Health and Human Resources will maintain the confidentiality of any student, faculty, or staff who test positive to the extent possible.
- The Office of Residence Life will retain a log of students entering and exiting the residential halls to facilitate contact tracing. The guest and visitation policy for residence halls has been suspended.

Will the institution utilize curbside pickup for libraries? If so, how will the plan for curbside be implemented?

- The **library hours** will be announced prior to the start of the fall term. The Universities libraries are closed in Stage 1 and Stage 2, with access provided on-line. Curb side pickup is available for limited hours. Stage 3 library hours will be announced prior to the start of the fall term if applicable.

INSTRUCTION

For in person courses, how will you ensure the institution is complying with the social distancing and other general safeguarding measures for classrooms?

- Felician University instruction is guided by State-directed Stage 2 mandates. No campus face to face instruction, except for the Nursing BSN and the MSN clinical courses, is occurring and all summer courses are on-line or virtual. When New Jersey enters Stage 3, and modified in-person instruction is authorized, the University will implement a Hybrid/Flexible academic model which allows in person learning and synchronous on-line/virtual learning. Students through course selection, will be able to choose their mode of instruction-on campus will have a blending of on ground and on-line or virtual learning and those that would prefer to remain at home will be offered on-line/virtual learning. This facilitates social distancing and provides maximum flexibility. Felician is prepared to offer a large range of courses in both face to face and hybrid/flex modalities in Stage 3 and will, pursuant to Executive Order 155, apply to the Office of the Secretary of Higher Education for a waiver to do so if required. The University can revert to fully to on-line/virtual courses if a resurgence of the virus occurs.
- Classes will be split into groups that will alternate on-line/virtual and on ground. Faculty will engage with all equitably allowing for collaboration among participants.
- Students, who are unable to attend in-person classes or who prefer a remote learning experience, can register for all virtual classes or online classes.
- The University will implement a modified calendar for the fall 2020 semester. The start of classes remains August 26th and the end of in-classroom instruction will be November 24, 2020 to mitigate the risk of community spread if students were to return after Thanksgiving. The remainder of the term and exams will be conducted virtually or on-line. Students will be permitted to remain in residence with approval of the Vice President of Student Affairs.
- In fixed seat classrooms, students will use only every third seat; all furniture will have been rearranged prior to student attendance to ensure social distancing is maintained. Queuing markings on the floors, desks and in the hallways to be visual reminders of the University protocols.
- Faculty that are at least 6 feet away from students or behind plexiglass will be permitted to teach without a mask or face covering. Immediately upon the completion of the lecture they must apply a mask or face covering.

- Faculty members will stagger the dismissal of classes – asking certain rows to exit, and then the next set of rows, etc.– to ensure students leave classrooms in an orderly manner and maintain safe physical distances while exiting.
- Faculty office hours and academic advisement will be conducted on-line and virtually.

How will you accommodate faculty and students who are immunocompromised, or at high-risk for COVID-19, or have received a positive diagnosis of COVID-19, and are thus unable to attend classes in-person?

- Faculty and staff who are immunocompromised or at high-risk for COVID-19 per CDC guidelines can contact Human Resources and complete the Reasonable Accommodation Process Questionnaire form. Once documents are submitted, the Office of Human Resources will respond within three business days.
- Students who are unable to attend in-person classes or who just prefer to learn virtually or on-line, are able to register for virtual or online classes which do not require on campus attendance.
- Faculty will accommodate all students within the classroom utilizing newly installed technology, creating zoom classrooms, asynchronous viewing and share recorded lectures for future discussion in class.
- Labs and studio space will be enabled with technology to support asynchronous learning.

How will you ensure high-touch areas and shared surfaces in classrooms are cleaned and sanitized after every use? How will you encourage social distancing through signage and layout of the classrooms?

- The Cleaning Service will clean and disinfect classrooms, public campus bathrooms, and all other public spaces twice daily, in accordance with CDC guidelines. A cleaning company will be deployed to conduct more extensive disinfectant of a room or area following known exposure to hazardous or infectious materials.
- Classrooms, labs, and other instructional spaces will be configured to maintain social distancing and will have sanitizing supplies available for students and faculty to clean surfaces and shared equipment when they enter and leave these spaces. The responsibility for a safe environment needs to be embraced by all campus members. Disinfectant wipes will be provided in areas so occupants can do their part prevent surface transmission of pathogens.

- University operations will arrange signage that reinforces key messages and marks seating in classrooms and other instructional spaces to meet the state social distancing requirements. Facilities staff will determine maximum capacity limits for each classroom and meeting space in compliance with state social distancing requirements where practicable. Excess seating will be removed or restricted leaving only enough seats to maintain the required physical distancing. Faculty, staff, and students will not be authorized to move furniture due to modified occupancy requirements.

ON-CAMPUS RESIDENTIAL HOUSING

How will you reduce capacity in on-campus housing facilities to the extent practicable in accordance with Executive Order 155? Please list all your overall occupancy rate and your reduced occupancy rate.

- Felician University has provided limited campus housing since March 2020 to those students with housing and food insecurities, international students, those without a car for whom public transportation would be a hardship, athletes in season or if the sport is active in the term, those that live outside of a 150 mile radius to campus who are enrolled in at least one in person class, and those with other unique circumstances. All common areas have been closed and a no visitor policy instituted. If the State continues in Stage 2, Felician will continue to offer housing to students who meet the criteria above.
- Felician University, when the state authorizes moving to Stage 3, is reducing campus residential occupancy through a number of ways, including increasing the number of singles rooms and reducing all triple rooms to double occupancy rooms with a roommate, considered family unit living. We anticipate as we start the fall term in a Hy-flex academic program modality, a natural de-densifying of residence halls may occur increasing our ability to social distance and reduce the risk of community spread of the virus.
- The original residence hall occupancy equaled 700 beds. The result of these modifications reduces the residence hall occupancy rate to 66% of capacity, 462 beds.
- The modifications above will result in a bed shortage based on current applications for housing. To address this deficiency Felician has contracted with a community-based property owner for housing. The external site will be in compliance with all University protocols, health, and safety guidelines in the Return to Campus Plan. Resident Advisors and University shuttle services will be provided.

What criteria will your campus use to identify students whom residential housing is necessary for an equitable education?

- We will prioritize housing for:
 - New students
 - Out of state students.
 - A student who faces housing insecurity (homelessness or a precarious living situation).
 - A student who faces food insecurities.
 - An international student.
 - A student whose home is beyond 150 miles from the University
 - A student currently in Nursing Clinicals or Student Teaching.

How will the institution ensure infection prevention measures are followed in shared or common areas (such as residence halls, kitchens, game rooms, bathrooms, etc.)?

- Shared public bathrooms will be cleaned regularly using EPA-registered disinfectants , at least twice per day (e.g., in the morning and evening or after times of heavy use).
- The gaming garrison will have plexiglass installed and will be cleaned twice daily. Disinfect wipes will be supplied for students to clean keyboard, mice, chairs, and gaming stations before and after each use.
- Health and hygiene safety training will be required of all students. Felician will monitor use of all common spaces, residential and athletic laundry facilities will require appointment- based scheduling to limit occupancy and allow for social distancing. Each area will be cleaned each evening and include signage to self-clean before and after each use. Disinfectant wipes will be provided.

What steps will the institution take to minimize outside visitors to residence halls?

- A **No Guest** policy has been instituted in the residence halls for the fall semester. The No Guest policy does extend to students from other residence halls and family members. The spring semester policy will be determined at the end of the fall semester.

Describe routine cleaning measures to be implemented in on-campus housing, including communal bathrooms.

All areas of the residence halls will be addressed through the protocols described above.

- Students residing on campus will be responsible for ensuring the cleanliness of the private bathrooms within their family unit. Residents may not store personal items in the bathrooms. Protecting health and safety is paramount. Students will be required to follow CDC guidelines for cleaning and disinfecting using EPA approved disinfectant. Students will be provided with training on how to properly clean their space.

What protocols are in place for residents who need to isolate or quarantine? Please list the amount of housing (single rooms/private rooms) available to these individuals?

The University took singles and double spaces off -line for self-quarantine/isolation which provided 54 beds. The availability of spaces will be adjusted throughout the term based on need and available private bathrooms. Each room will be prepared, and disinfected and appropriate safety information will be posted in the self-quarantine/isolation rooms.

- **Quarantine** When the Center for Health becomes aware through contact tracing, or from communications, a student might have been exposed to the virus the level of exposure and risk will be evaluated. The student will be required to return home or if a residential student relocate to a different room for a 14-day period. If a student is placed in self- quarantine, their academic program will be delivered on-line or virtually, their meals delivered as drop and go and all other academic and student services will be provided on-line or virtual. The Center for Health will provide a written protocol for daily steps students must take while in quarantine or isolation and will monitor potential symptoms.
- **Isolation** to separate students infected with the virus from those not infected, the University will ask students who are able to return home for the required isolation period to do so. Residential students who test positive for COVID-19 or who are identified as having been in close contact with someone who tested positive, will be encouraged to leave campus, and go home. Students who call Felician home, (international, out of state, and those students with food or housing insecurities) will be moved to an isolation room on campus. Their academic program will be delivered on-line or virtually, meals delivered as drop and go, and all other services will be provided on-line or virtual.

LIBRARIES AND COMPUTER LABS (other facilities as needed)

What is the plan for operation of computer labs and libraries?

- The Universities physical libraries are currently closed in Stage1 and Stage 2 of the State’s reopening plan, with access provided on-line and virtually by appointment with library personnel. Limited curbside pickup for requested materials is available. Stage 3 library hours will be announced prior to the start of the fall term if applicable. Felician

librarians will continue to provide virtual services and will rotate on-campus coverage to distribute materials while continuing to wear face coverings and abide by hand washing protocols.

- Furniture will be moved to accommodate the six feet of social distancing. Queuing signage will provide clear direction to patrons. Plexiglass partitions will be installed for the circulation desk and office areas as needed to maintain appropriate distance.
- Computer labs located on both campuses are closed in Stage 1 and Stage 2. The labs will open in Stage 3 with limited capacity, and with partitions between spaces for use by those needing study space or are taking classes on-line and have limited or no computer access from home. Students will be required to clean their lab station with supplied disinfectant wipes.

How will the institution implement social distancing measures and cleaning protocols in these facilities?

- Libraries and computer labs will be subject to the same standards as classrooms regarding health and hygiene behavioral guidelines as well as cleaning and sanitizing protocols. All library patron will be required to follow all rules regarding face coverings, social distancing, and hygiene. All will be required to choose books carefully, wipe down all book, computer keyboards and mice, monitors and all touched surfaces with sanitized wipes (supplied by the University) before and after use.
- On the campuses, plexiglass will be installed in the libraries, in huddle rooms, computer labs. Additional open space, six feet seating areas have been created to address social distancing and CDC guidelines. Because of social distancing requirements and restrictions, multiple outdoor spaces across each campus will be used as study and dining spaces.
- Off-campus students will be encouraged to use these spaces to do their virtual or on-line coursework between in-person instruction. When weather permits, outside seating is encouraged while maintaining social distancing and the wearing of face coverings. Requirements for students to wipe down their seating area at the start and end will be posted.
- The University will not be able to constantly monitor every location, so it is incumbent upon all members of the Felician Community to support the efforts to keep our community safe and healthy during this pandemic.

How will the institution follow state occupancy restrictions in these facilities and reduce occupancy?

- The University has performed a risk assessment of all campus facilities in preparation of moving into Stage 3. The University utilized the guidelines for occupancy restrictions in evaluated all areas of the libraries and computer labs on both campuses. COVID-19 CDC signage will be installed in all spaces to designate capacity. Seating will be reconfigured, and floor marking installed to retain social distancing. Library personnel will monitor and enforce occupancy restrictions.
- The hours of operations of all our facilities will be adjusted to prevent gatherings of groups on campus and pending further guidance from the state, each building will have an occupancy level equal to or less than 50% of capacity pursuant to state requirements.

How will the institution clean and disinfect high-touch areas in these facilities such as computer terminals?

- The operations planned for instructional spaces on both campuses, the libraries and computer labs will have resources available for self-cleaning prior to and after use by the community.
- In addition to their daily cleaning and sanitizing of spaces across campus, the cleaning services company will increase their disinfecting of all frequently touched surfaces throughout these facilities to multiple times each day.

STUDENT SERVICES

What is the institution's plan for student services? How will student services departments reduce in-person interactions and implement safeguarding measures, particularly in waiting areas?

- During Stage 1 and 2 The Office of Student Affairs implemented virtual programming and services which aim to deliver the same and, in some cases, better experiences for students than in person or remotely. Access to student engagement activities, career services, counseling services, student success center support services and tutoring can be done via email, Zoom, and other means which reduces in-person interactions.
- In Stage 3, Felician University will ensure that all essential services such as student financial services, registrar, residence life etc. are available and accessible and will reopen within state guidelines abiding by health and safety protocols.

- The University will continue to make student services available in multiple modalities. Students will be able to access the Student Success Center, Student Financial Services, the Center for health, The Dean of Students Office, the Counseling Center, Career Services, EOF, and the Registrar's office remotely or in person by appointment only. Drop-in services will not be provided.
- Academic advising and faculty office hours will occur by appointment, in person or remotely.
- Felician prides itself on the ability to be in relationship, therefore building student connections with faculty and staff is critically important. To ensure the health and safety of all offices above, outdoor meeting options that provide adequate space for social distancing or large meetings rooms may be optimal. Face coverings and social distancing required.
- The Counseling Center is available to help during this stressful period. Telephonic or video counseling is available, and can be accessed using most smartphones, tablets, and computers with a camera. In person clinical appointments will still be an option when necessary. The Center for Health is available through Zoom or by tele-health.
- Offices that continue to operate on campus will continue to see students on an appointment only basis. Students will register online for an appointment and will receive an e-message when they are to arrive to reduce in-person waiting. Large waiting areas have been identified for those who choose to wait for their appointment. Social distancing and face coverings are required.

How will students, staff, and faculty who are immunocompromised, or otherwise in an at-risk category, or those with a positive diagnosis, be able to access student services remotely?

- Student services will be delivered virtually, online or through telehealth and tele-counseling services except in a critical situation, allowing University students, faculty, and staff to access student services. One on one face to face appointments (now with social distancing and face coverings) will continue with rotational weekly or daily staff.
- Staff schedules will be staggered to promote social distancing and all office interior doors will remain closed to maintain social distancing and staff and student gatherings.
- Plexiglass dividers between or in front of workstations, hand sanitization stations and increased signage will be installed.

TRANSPORTATION

What is in the institution's plan for transportation on campus?

- During Stage 3, Felician will implement a consistent plan for the use of University shuttle buses. The plan will include, increasing the frequency of the shuttle runs, reducing the number of riders on each vehicle, instituting a seating pattern in support of social distancing (no more than 50% occupancy), the installation of hand sanitizers to be used at entry and exiting of the vehicle, the wearing of face coverings, use of ultra violet light cleaners twice per day and deep cleaning every evening. All University transportation vehicles will have plexiglass partitions between the driver and passengers. Passengers are to adhere to revised seating policy and hygiene requirements.
- Shuttle drivers are responsible for wearing face masks, ensuring signage is in place to remind students to wear their face covering and to board without touching handrails or passengers, ensure wipes and hand sanitizers are replenished. Clean the vehicles with the Cello Ultraviolet light surface and air disinfectant. Stops any member of the Felician Community from boarding a vehicle without a “fast pass” or a mask, stops boarding if at modified capacity, as required by State guidelines and contacts Felician Safety and Security if any passenger appears ill.

What is the protocol for transporting sick students who may reside on campus to essential appointments?

- The University will transport sick students to essential medical appointments if needed utilizing a University van which will be taken off-line. The vehicle will have plexiglass installed to surround the driver's seat. The driver and the passenger will be required to wear face coverings and gloves (provided to the student) for transport with at least 6 feet of distance required between the driver and the passenger.

What additional mitigation strategies will the institution take for shared transportation?

- University transportation will adhere to statewide guidance detailed in Executive Order No, 155: face coverings, social distancing, and cleaning protocols.
 - Shuttles will be equipped with hand sanitizer (use it when you board and exit the vehicle) and will be cleaned twice a day every day with CDC recommended cleaners and using ultraviolet cleaner.
 - Deep cleaning procedure in accordance with EPA, OSHA, and CDC will be used daily in each vehicle in use.
 - For ventilation purposes, the emergency vents on the roof of the shuttles will be opened.

- Drivers are responsible for cleaning all surfaces with disinfectant wipes including seats, armrests, railings, or knobs when occupants leave the vehicle. Upon disembarking, drivers are to wash their hands or use hand sanitizer as soon as possible and before removing a mask.

DINING

What is your plan for food service and dining operations, including compliance with health and safety standards, as well as applicable Executive Orders?

- Dining Services is currently operating in the Stage 2 of the States plan. Planning for the approval of Stage 3, the University is prepared to expand dining services which include the redesign of indoor dining with limited capacity in compliance with Governor Murphy’s Executive Order, continued “grab and go” service, and increased outdoor seating with social distancing requirements in accordance with State occupancy restrictions.
- Dining services at Felician are provided by Chartwells as the contracted food service provider a division of Compass Group PLC.
- Food service areas include dining services, the Castle Café’, as well as a self-serve Dunkin will follow protocols and modifications that will be established for Stage 3:
 - Installation of plexiglass dividers between service provider and users.
 - All employees will be required to wear face masks and gloves while in the dining hall. Staff will be required to wash hands and change gloves every thirty minutes. Hand sanitizer stations will be installed at the entrance/exit
 - Reduce self-service access to foods.
 - Clearly post queuing/line-up areas. Remove/redistribute/restrict seating to facilitate physical distancing and restrict occupancy as determined (fixed seating that cannot be removed will be blocked off).
 - Install disinfecting wipe dispensers.
 - Back of the house cleaning procedures will take place every 30 minutes and the team will Clean common touch surfaces frequently and wipe down tables after every use.
- The modified occupancy for the food preparation areas is the number of people who can work in the area at the same time while maintaining at least 6 feet of physical distancing. Because food preparation often involves a lot of movement, Chartwells management in conjunction with University facilities management will determine what is reasonable and safe.

- Modified Occupancy for seating areas will be twenty- five to thirty percent of the normal seating capacity in the Rutherford dining hall during Stage 3 of this pandemic. The Lodi dining hall would have thirty- five to forty percent of its dining hall available for seating if permissible under state guidelines.

If you have on-campus student housing, who will those in isolation/quarantine access dining services?

- Students in isolation and quarantine will receive their food through an order drop and go system. Students will order their meals; dining services will deliver food and supplies to a location in the outer lobby of each hall for retrieval by the student if able. If unable, residence hall staff will pick up and drop at the door of the student’s quarantine or isolation room.

How will dining employees be training on appropriate sanitization and social distancing practices and protocols?

- SERV Safe COVID-19 safety training will be required for both managers and food handlers. All Chartwell associates are required to participate in a Compass Covid-19 Safety Training program that includes a test that must be passed prior to their first scheduled shift.
- Ongoing training will be covered at pre-shift meetings and will provide the most up-to date procedures. Close coordination with local health departments will be secured regarding best practices. Chartwells will ensure that vendors will follow similar safety protocols for their drivers and other associates. Delivery drivers will be discouraged from entering buildings and will be required to wear masks.
- Training for policy changes will include:
 - Mask, hand wash and glove requirements.
 - Use of the daily wellness self-screener - Cell phone use policy.
 - Cough and sneeze etiquette.
 - Guest interactions.
 - Cleaning policies and procedure changes.
 - Social distancing expectations of associates.
 - Symptoms/temperature checks process.

How will the institution limit the number of individuals in a single facility, both indoors and outdoors in accordance with the state occupancy guidelines?

- Physical distancing guidelines and adjustments by the State of outdoor and indoor dining standards are the basis for evaluating occupancy. Felician prepared an assessment of the

existing indoor and outdoor dining areas and determined additional outdoor seating was needed to accommodate the campus community. The monitoring of the indoor space will be done by Chartwells dining services personnel. Dining hall staff will create a one-way traffic management system to help patrons navigate dining and seating. Social distancing markers and signage will be posted. Outside eating areas will be monitored by University personnel.

STUDY ABROAD AND INTERNATIONAL TRAVEL

What is the institution's plan for study abroad programs, domestic, and international travel?

- Study abroad programs: After carefully considering current international travel restrictions and unknown international health and safety concerns and protocols, the University approved a recommendation to suspend undergraduate and graduate study abroad programs for the fall 2020 semester. We know this decision is disappointing to faculty and students, but it is a necessary step to protect the health and safety of all.
- Travel policy: The University's efforts to minimize COVID-19 infections and safeguard the health of the entire community depend on a package of measures and protocols. One important element of that package is to curtail travel to and from campus as much as possible, in order to lessen the introduction of new sources of infection. This is the primary reason for the adjustment to our academic calendar for the fall semester. This is also the reason for this policy, which strictly limits travel during the fall semester.
- Throughout the fall 2020 semester, University-related travel will be strictly limited to **essential** travel, regardless of whether the University is paying for it. Permission for all University-related travel must be approved by the respective Vice President. Requests for such travel should include an explanation of why the travel is essential, the dates, destinations, transportation plans and lodging involved in the trip, as well as the steps that will be taken to maximize physical distancing and to adhere to CDC guidelines and local health recommendations at the destination.
- Approval will be based upon: (1) an assessment of the need for the requested travel during the semester instead of at some later time; (2) the immediate importance of the requested travel to the University's core mission; and (3) the destination (adherence to quarantine restrictions required when traveling to and from New Jersey to other states or internationally). The University will not pay for, or reimburse expenses for, University-related travel that was not approved by the respective Vice President.

ATHLETICS

What is the institution's plan for resumption of athletic programs on campus?

- Felician University during Stage 2 and 3 will adhere closely to the “NCAA Core Principles of Resocialization of Collegiate Sport.” The President’s Council of the Central Atlantic Collegiate Conference (CACC) on July 13, 2020 postponed all intercollegiate athletic competitions until January 1, 2021. Athletic activities can begin on campus in the fall semester, two weeks after the first day of class utilizing eight hours of weekly activity through the week prior to final exams in accordance with NCAA policy. All student-athletes, coaches, and athletic department staff will be required to complete the daily self-screener wellness check, Campus Clear, and a temperature check prior to any athletic activity. All University protocols will be required such as masks or face coverings while not on the field or court, hand sanitization and social distancing. Athletic activities will be conducted in small groups abiding by state and local requirements. Daily team rosters, developed to ensure safe capacities, are to be kept for contact tracing purposes should such be necessary. Space density limits will be strictly enforced, and activities will be conducted outside weather permitting.
- Intramurals and recreation sports will follow all safety protocols outlined for intercollegiate sports and will not be conducted until athletic competitions resume.
- The fitness center will be open for only limited and supervised scheduled use under the direction of the University’s strength and conditioning coach. Clearly posted queuing markers will be on the floor and walls, face masks or coverings will be required, social distancing guidelines enforced, and sanitization of all equipment will occur after each use.
- Locker rooms will be closed for the fall semester.

What is the institution’s protocol for mandating frequent screening and testing for coaching staff and student-athletes?

COVID-19 history screenings were added to the Athletics pre-participation physical form for student-athletes. All student-athletes must meet the screening requirements prior to their participation in any athletically related activity.

- All student-athletes, coaches, and athletic department staff will be required to utilize the daily wellness self-screener, CampusClear, at home or in the residence halls.
- A daily temperature check will be administered to all student-athletes, coaches, and athletic department staff members. If at any time their temperature exceeds 100.4 degrees Fahrenheit, they will be asked to leave the facility, return home (if athletic department staff), contact a physician and notify Human Resources. If it is a student-athlete, he/she will be returned to campus immediately and the Center for Health will be

notified. If this is a commuter student-athlete, they will be instructed to return to their home, contact their physician immediately, and notify the Felician Center for Health.

- Student-athletes will be temperature checked prior to every activity and will be required to show their “fast pass” clearance to their coach to be allowed to participate.

In addition to the aforementioned information, all athletic department employees will also be informed of the following:

- If you do not feel well, do not come to Felician University, and call your physician immediately.
- If you have any underlying conditions or are in a vulnerable category you should continue to work remotely.
- Practice good hygiene. Wash your hands often, do not touch your face, and cough or sneeze when needed into your arm or into a tissue.
- Protocols will be reviewed and adjusted, as necessary.

What are the written protocols for student-athlete and staff orientation/trainings regarding the transmission of COVID-19 and the handling of high-touch items?

The Department of Athletics is following the CDC guidelines regarding the transmission of COVID-19. In addition, a mandatory health and safety session will be held before any in person interaction with student-athletes begins. The training will emphasize how to mitigate risk regarding equipment usage and high touch items. The details are outlined below:

- Locker rooms will be closed until deemed safe. All student-athletes should report to any athletic activity prepared to do so.
- All common spaces will be cleaned and disinfected daily.
- Benches and other equipment will be wiped down and disinfected.
- Hand sanitizer will be available in all athletic facilities and venues.
- Areas of contact in the Athletic Training Center will be wiped down and sanitized after each use.
- All athletic offices and individual spaces will be cleaned and disinfected daily.
- All team meetings will be in a Zoom or remote format.
- Practices will be conducted in small groups with no more than ten (10) players at a time.
- All equipment and strength and conditioning items will be cleaned and disinfected after each use. Stagger workout times between groups by fifteen (20) minutes, allowing for disinfectant cleaning.

How will the institution limit equipment-sharing?

- The Department of Athletics will mandate that student-athletes begin practicing in small groups in all team sports to limit the amount of equipment sharing. Student-athletes and coaches will be expected to clean all equipment after each use, along with following all cleaning protocols and with wearing their face coverings and gloves.
- Student-athletes will receive their own water bottles to control the spread of the virus. They will be directed to not share any equipment, towels, drinks, etc.
- Hand sanitizers will be available in all athletic facilities and venues.

How will the institution ensure team meetings are socially distanced with general safeguarding?

- During the first three phases of the NCAA Gating Criteria, all team meetings will be held in a virtual manner. The Department of Athletics will adhere to that protocol.

What is the institution's quarantine/isolation protocol for student-athletes who have tested positive for COVID-19, come into contact with those who have tested positive, or who have developed symptoms?

- If a residential student-athlete tests positive for COVID-19, they will be quarantined in a residence hall space designated for the purpose of isolation for a period of no less than fourteen (14) days. The Department of Athletics will notify the Center for Health so appropriate outreach can begin.
- If this is a commuting student-athlete, they will be mandated to return to their home for a quarantined period of no less than fourteen (14) days. The Department of Athletics will notify the Center for Health so appropriate contact tracing can begin. In each case, the student-athlete will receive a re-entry test following the quarantine period. The student-athlete must return a negative test result before being permitted to resume athletic participation.
- For student-athletes who may have come into contact with individuals who have either tested positive, been in contact with those who have tested positive, or who have developed symptoms themselves, they will be required to be tested (provided through Bergen County locations or University Urgent Care partner) for COVID-19. If the student-athlete tests positive, the aforementioned protocol would be enacted.

How will the institution limit non-essential visitors, staff, volunteers, vendors, and media?

- Felician University will not be permitting spectators to any home athletic event as a protocol to limit the spread of COVID-19.
- Our sports information director will serve as the only media member at all home athletic events.
- All vendors will have to follow University procedures above related to their deliveries. These delivery drop offs will be external whenever possible.

How will student-athletes and athletic staff be educated on policies and protocols prior to arrival on campus? This was already in the plan nothing new

- All student-athletes and athletic department staff members will receive updates and policies/procedures via e-mail information from Felician University and/or the NCAA.
- All specific athletic department policies will be posted in the Fitness Center, Athletic Training Center, and Gymnasium.

What are the institution's protocols for traveling for games or hosting teams in competition?

- For this academic year, there will be no air travel unless a team qualifies for a NCAA national tournament following all safety protocols and guidelines.
- When a team is traveling by bus or van, they will follow these guidelines:
 - Maintain social distancing by only having one person per row.
 - All student-athletes and athletic department staff must wear masks or face coverings.
 - Ensure the bus/van driver has followed appropriate precautions and has been screened or tested for COVID-19.
 - All passengers on the vehicle as well as the driver will be mandated to use hand sanitizer prior to getting on the vehicle.
- All intercollegiate teams will follow NCAA and CACC guidelines regarding the number of games to be played this year. Any non-conference game must be against an in-region opponent and must be approved by the Director of Athletics or his designee. In addition, the Director of Athletics and each head coach will agree on a specific travel party for when teams will travel to provide budget relief and meet the guidelines discussed above regarding social distancing on all vehicles.

- For this academic year, overnight travel will be limited to in-region opponents only and cannot exceed one nights of hotel lodging except for the bowling and golf teams which cannot exceed two nights of hotel lodging. There will be only two rostered student-athletes per room and all student-athletes must adhere to the same policies enacted by the Felician University Return to Campus plan and the Office of Residence Life during their stay at the place of lodging.
- At all home athletic events, all athletic department staff working the event must have completed the daily wellness self-screener, Campus Clear, and have a temperature check completed before beginning any work at the venue.
- Game-day officials will complete the wellness self-screener before arriving on campus or at the off-site venue. Upon arrival, they will be given a temperature check by Felician University Sports Medicine Staff.
- Visiting teams will be required to be screened and to undergo a temperature check by their institution’s personnel before departing their campus. A travel list will then be provided to our staff of the individuals who were cleared. Any personnel not on the list who arrives at the contest will be denied entry to the facility.
- All members of each team will be required to wear face masks or coverings in the bench area and adhere to social distancing guidelines of staying at least six feet apart. Queuing marks will be on each bench or dugout area to assist team personnel in this effort.
- All Felician University Sports Medicine personnel will be wearing appropriate PPE during the competition.
- All opposing teams will arrive at the site of competition ready to play as there will be no changing or locker room areas provided until it is deemed safe.

How will the institution work with local, state, and conference partners to ensure the safety of student-athletes, employees, and other athletics stakeholders? If you submitted a plan to your conference, please share as an attachment.

- The Department of Athletics will partner with the National Collegiate Athletic Association (NCAA), Central Atlantic Collegiate Conference (CACC), and the New Jersey State Interscholastic Athletic Association (NJSIAA) to ensure all appropriate actions and protocols are in place to protect the safety and well-being of the student-athletes and all athletic department staff. We will stay in close communication with all three of these organizations to properly amend our procedures in necessary.