

# Policies, Procedures and Safety

Amended: 2019 Annual Security and Fire Safety Report



2019

## Annual Security & Fire Safety Report

Office of the Vice President of Administration

October 1, 2019

This report covers all safety and security policies of Felician University, including law enforcement, campus safety, substance abuse, sexual misconduct, fire safety, missing persons and crime statistics.



Dear Felician Community:

Our Franciscan values are grounded in the fundamental beliefs of joy, peace, respect, service, diversity, reverence and compassion. These values guide us in our efforts to create a welcoming, secure and safer campus environment in which we study, work and welcome guests onto our campus.

Please take time to read this document. It is this 2019 Annual Security & Fire Safety Report that complies with the Federal Student Right-to-Know and Campus Security Act of 1990, Public Law 101-542 as amended into the Jeanne Clery Act of 1998 and the revisions of the Higher Education Reauthorization Act (HERA).

This report contains important information about policy and procedures for maintaining a secure and safer campus. It describes the many ways in which we strive to improve the safety and well-being of our community, and it also contains statistics that speak to campus safety.

Sincerely,

Francine Andrea  
Vice President of Administration

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## **Preparation of the Annual Security Report and Disclosure of Crime Statistics**

The Office of Community Rights and Responsibilities prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act and the Annual Fire Safety and Security Report using information maintained by other University offices such as Student Affairs, Residence Life, Felician Security, Campus Security Authorities, and information provided by local law enforcement agencies surrounding campus. Each of these offices provides updated policy information and crime data.

This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by Felician University.

This report also includes institutional policies concerning campus security, policies regarding sexual assault, sexual misconduct, alcohol and other drugs.

The University distributes a notice of the availability and an electronic copy of the Annual Security Report by October 1 of each year to all members of the Felician University community. Members including: prospective students, enrolled students and employees, may obtain a paper copy of this report by contacting the Vice President of Administration at 201-559-6082, the Vice President of Student Affairs and Dean of Students at 201-559-3564, and the Director of Community Rights and Responsibilities at 201-559-3082.

Email notification is sent to the entire community describing Clery Law, and a copy is posted on the Felician University website.

## **Felician University Security**

The Felician University campus security operation is contracted to APG Security, Sterling Investigative Services, a law enforcement agency through the Office of the Vice President of Administration, local law enforcement agencies appropriate to our Clery geography, and staff designated as Campus Security Authorities (CSA).

Security coverage is provided 24 hours, 7 days a week, 365 days a year for the entire campus community.

The Felician Security Office is responsible for a number of campus safety programs including Emergency Management, Community Safety and Security Education, physical security, security technology, behavioral threat assessment, and special events management.

## **Policies Concerning Campus Law Enforcement**

Felician University utilizes APG Security, the contracted security agency, which provides Security Officers who are trained in the University's accepted procedures and policies.

The security officers are under the control and direction of the Vice President of Administration.

The Security Officers have the authority to require persons be identified and to determine whether individuals have lawful business on the campuses.

The Security Officers have the authority to enforce the University's Community Rights and Responsibilities policy, the University Code of Conduct and serve as first responders accordingly. Security is responsible for issuing incident reports, parking citations, authorize University identifications and other miscellaneous reports. These Security Officers do not have the power of arrest. But do have the authority to search and seize if presented with just cause to do so.

The investigation of criminal activities and the issuance of municipal summonses for parking violations are referred to the Lodi or Rutherford Police Departments.

Security incident and accident reports are submitted to the Office of the Vice President of Student Affairs and Dean of Students and the University Conduct Officer. Also, APG Security is responsible for checking in all students and guests to the residence halls, reporting structural issues, and maintaining a log that records all activity that occurs on each shift, the times that building checks are performed, a detailed account of all vehicles found to be in violation of University parking/safety regulations and all vehicles which may have been towed.

## **Programs Offered on Campus Safety**

Crime prevention programs on personal safety, community rights and responsibilities are sponsored by various campus organizations throughout the year. Felician University Personnel facilitate programs for students, parents, faculty, new employee orientations, student organizations, community organizations in addition to programs for all Residence Life Staff and residents providing a variety of information,

tips and strategies on campus safety and security.

Training programs include but are not limited to:

- Freshmen Orientation;
- New Employee Orientation;
- Welcome Week Programming;
- CSA Training for Criminal Activity;
- CSA Training for Sexual Misconduct;
- Programs offered by Residence Life Staff;
- Programs offered by counseling services;
- EVERFI-Electronic Sexual Harassment, Discrimination and Misconduct training for faculty, staff and students;
- Training for Residence Life Staff;
- Emergency Response training for President' Council, Deans, Faculty and Staff.
- Emergency response training for the Board of Trustees
- Athlete training on Sexual Misconduct, Harassment, and Discrimination
- University Coaches' training on Sexual Misconduct, Harassment, and Intimidation
- Active Shooter Trainings and Drills

## **Incident Reporting**

It is the responsibility of every member of the Felician University community (administrators, faculty, staff, and students) to immediately report any incident that occurs on the campus that is disruptive, causes harm, loss or damage to a person or to personal or real property.

Any unacceptable or offensive behavior, criminal act, medical emergency, injury to

persons, theft, auto accident, fire, vandalism, damage to buildings or equipment, is to be reported immediately.

If medical assistance is required, victims of crime are encouraged to seek aid from the Center for Health located on the lower level of Milton Residence Hall in Rutherford.

Free and confidential professional counseling services are available to campus crime victims through the Counseling Center located at Rutherford in the Student Center. In accordance with NJ Statute 45:15BB-13, disclosure of confidential client or patient information regarding Confidential Relations and Communication, Professional Counselors maintain confidentiality within the counseling office.

The inclusion of crime statistics reported to Professional Counselors is not required and may not be included in campus crime statistics.

Additionally, pastoral counseling is available through the Campus Ministry Office located on the first level of Obal Hall in Lodi.

## **Reporting Procedures**

In cases where there is a need for emergency assistance by Police, Fire, or Medical personnel, students, faculty and staff are instructed to go to the nearest phone and dial 911, to reach the Lodi or Rutherford Police, and then notify the Campus Security Office (201-559-3561) in Rutherford or by dialing zero from a University phone to reach the University operator.

In all cases, both emergency and non-emergency, an Incident Report is to be completed by the immediate supervising administrative authority within 24 hours and forwarded to the appropriate office.

The offices include, the Office of Administration, the Vice President of Student Affairs and Dean of Students, the Campus Security Office, the Office of Community Rights and Responsibilities, Office of Residence Life, and the Office of the Vice President of Academic Affairs.

We encourage the Felician Community to use our [Maxient Incident Report Form](#).

In any case involving an employee of the University, an incident report should be sent to the Director of Human Resources. Prompt filing of incident reports enables the President, the Vice President of Administration, and other senior officials to issue a Timely Warnings to the Campus Community, if deemed necessary.

## **Campus Security Authorities**

The University encourages all campus community members to promptly report all crimes and other emergencies directly to the Office of the Dean of Students, (201) 559-3564 or call 911. We also recognize that some prefer to report to other individuals or University offices.

The Clery Act requires that the University identify individuals with significant responsibility for student and campus activities including but not limited to judicial proceedings, student discipline and housing as Campus Security Authorities (CSA).

The function of a CSA is to report to the office designated to collect crime report information, those incidents that he or she concludes were made in "good faith." The Office of the Vice President of Administration is the designated office.

Alleged crimes that are reported to Campus Security Authorities are reported to the University Conduct Officer, which is the designated individual by the Vice President of Administration as the appropriate person for collecting and processing all incident reports.

When a student, faculty, or staff member reports to a Campus Security Authority about an incident, it must be reported. The CSA should complete an incident form and submit it to the University Conduct Officer for investigation. The CSA should consult with the Campus Conduct Officer about the investigation of the alleged crime.

Designated University personnel may assist with further investigation and may additionally consult with the reporting CSA and/or others to gather additional information.

**Note:** For serious crimes where there is likely and foreseeable threat to persons or property, immediately contact the Police by dialing 911, and then contact Campus Security at 201-559-3561 to report the incident.

The following are identified as Felician University Campus Security Authorities:

Position	Campus Security Authority	Office Location	Phone Number
Vice President of Administration	Fran Andrea	The Castle (Rutherford)	201-559-6181
Vice President and Dean of Students	Dr. Ronald Gray	Student Center (Rutherford)	201-559-3565
Director of Community	Dr. Tara Brugnoni	Student Center	201-559-3082

Rights and Responsibilities		(Rutherford)	
Director of Residence Life	Laura Pierotti 16 Ras/3 OCAs	Elliot Hall (Rutherford)	201-559-3504
Associate Vice President of Student Affairs	Patrick Dezort	Student Center (Rutherford)	201-559-3512
Director of Athletics	Ben Dinallo, Jr. 35 Coaches	Student Center (Rutherford)	201-559-3507
Assistant Athletic Director	Andrew Toriello	Student Center (Rutherford)	201-559-3185
Campus Security	Office Staff Myesha Hines Kendry Ferraras Destin Arriaga Terrell Broxton Hymir Smith Mark Roundy Mohammed Nouredine Shamsoondar Lall Justin Van Eenennaam Rosa Miranda Oshioke Musa Paul Masibo Norman Francis Kathleen Cephas Duane Smith Earl Porter Torin Wynn Robert Hughes	Elliot, Milton, Obal Hall (Ruth/Lodi)	201-559-3561

	Daniel Bomhoff		
	Christine Carpenter		
	Martin Lawrence		

All Resident Assistant staff members have been trained on reporting incidents of crime and are considered to be a CSA. Students can contact their Resident Assistant directly as they live on the floor with the resident students.

Resident Assistants are on duty every evening in the Milton RA Office (located in the lobby of Milton Hall) and in the Elliott Upper Lounge (Located in Tower 1 of Elliott Hall) 365 days a year from 8 p.m. to 8 a.m. The Resident Assistant on duty is posted in the main lobby of Milton Hall.

## Campus Crime Data Collection Policy and Procedures

In order to comply with the federal requirement published by the Department of Education, Felician University has established a policy in regard to gathering accurate and complete crime statistics for the information of all members of the University Community, prospective students and their families, prospective employees and for the general public.

The following is the procedure for collecting crime data:

- Incidents are recorded in an incident report using Maxient judicial software and on a Campus Security Authority Crime Report Form.
- The Maxient incident report, as well as the Campus Security Authority Crime Report Form, is sent to the University Conduct Officer.
- The University Conduct Officer processes the case for adjudication, marking the incident in Maxient with a Clery identifiable tag.
- All information and documents involving this incident are placed in judicial files labeled FC-YEAR. All files containing Clery identifiable information are placed in color coded file folders.
- The color coated files are placed in the Office of Community Rights and Responsibilities once they are complete.
- At the end of each semester or session, the University Conduct Officer and the Vice President of Administration review the content of the files and confirm that the incidents were categorized properly as per the Federal definitions.
- The files are audited to verify the consistency of sanctions.
- Once quality assurance is complete information is collated and categorized for Clery data compilation and a report is generated using the Maxient judicial software.
- The Maxient analysis report is formatted to the specifications of the Handbook for Campus Crime Reporting.
- The annual request for Clery crime statistics is sent to all of our offsite locations as well as the respective law enforcement agencies.
- The response information is received electronically or in physical document and placed with all other Clery information on file located in the Office of Community Rights and Responsibilities.
- The information is prepared at the beginning of each calendar year for the previous year's Clery Crime Data.





## **Response to Reported Incidents**

In the event of an emergency or a criminal action that endangers some or all of the campus community or its neighbors, the Vice President of Enrollment and Student Affairs, Compliance Officer (or his/her designee) will consult with the appropriate administrator and local authorities and enact plans of action which includes the means of communicating with all persons affected or at risk.

For other incidents, the appropriate administrator is responsible for evaluating a possible reoccurrence and future risk potential. Based on this assessment, he/she will recommend a corrective policy and/or procedure to the Vice President for Enrollment and Student Affairs.

Additionally, the University may initiate the University wide notification system and determine the content of the notification based on the severity of the situation and taking into consideration the safety of the University community. This would be done unless this issuing of a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or contain, respond to or otherwise mitigate the emergency.

## **Timely Warning and Emergency Notification**

In the event that a situation arises, either on or off campus that, in the judgment of a Senior Administrator, constitutes a campus-wide threat a Timely Warning will be issued. It will be decided on a case by case basis in light of facts, nature of the threat, and any possible danger to the campus community whether a Timely Warning is necessary.

The notifications regarding emergencies are issued through one or more of the following means listed below:

- Campus emergency notification system
- E2 campus emergency text message
- Campus wide e-mail and/or voice mail
- Notification on the Felician website

Anyone with information suggesting that a Timely Warning is needed should report the circumstances to a Senior Administrator or dial Felician Telephone Operator at 201-559-6000, dial zero from a campus phone, or call the Security Office at 201-559-3561.

## **Emergency Response Evacuation**

The University will immediately notify the campus community of an emergency or dangerous situation upon confirmation that a critical situation exists. The Office of Administration, or designee, is responsible for the notification and coordination of the University response.

Different levels of critical situations require specialized consideration and professional judgment to provide protection for the University community. Decisions will be made on a case-by-case basis by senior administrators in conjunction with local authorities.

Procedures may include securing the residence halls and/or directing students, staff and visitors to safe locations.

If required, transportation of persons will be coordinated with appropriate personnel, most immediately by the members of the professional staff in conjunction with Campus Security and by a senior administrator who is granted authorization for this action.

Coordination for assistance, equipment and supplies will be determined at the relocation site as needed.

Members of the Senior Administration located closest to the campuses are tasked with the determination, based on reported conditions, to enact a partial or full-campus evacuation, a University lock-down or other appropriate steps to protect members of the University community.

Once the decision has been made to invoke emergency procedures, students, faculty and staff will be notified by the communication systems as outlined in the section above entitled "Timely Warnings and Emergency Notifications."

The Vice President of Enrollment Management, Marketing and Communications will be continually briefed by the Senior Administrator in charge and in turn will issue reports to the Felician University community media and general public regarding the conditions which resulted in the emergency situation and any appropriate changes in the circumstances.

In the event of a partial evacuation, students, faculty and staff will be alerted and instructed to report to a safe building or area, a facility or area not threatened by the current conditions,

transported to the other campus or when possible sent home.

In the event of a full campus evacuation, students, faculty and staff will be transported to the other campus, or when possible sent home.

In the event of a lock-down situation, students, faculty and staff will be notified by established procedures and instructed to take shelter in a University facility which will be under the supervision of University Administration and University Security.

## **Daily Crime and Fire Log**

A Daily Crime and Fire Log is maintained by the Office of Community Rights and Responsibilities that records, in chronological order, all Clery reportable crimes, instances of fire, and other serious incidents reported on campus or within the department's jurisdiction.

The crime and fire log for the most recent 60-day period is open to public inspection during normal business hours in the Office of the Vice President of Student Affairs and Dean of Students located on the first floor in the Student Center Building on the Rutherford Campus or the Vice President of Administration located on the first floor of the Castle on the Rutherford Campus or at the Information Desk in Obal Hall on the Lodi campus. Any portion of the log older than 60 days, is available within two business days of a request for public inspection.

## **Felician University Procedure for Collecting Data and Publishing Daily Crime Log**

- Incidents Reports are sent to the University Conduct Officer;
- The University Conduct Officer determines the classification of the incident as defined by the Clery Act as specified in the Handbook for Campus Crime Reporting;
- If an incident is classified as an alleged Clery law violation, the information is added to the daily crime log via an excel document;
- A pdf is created to ensure data integrity and forwarded to the webmaster for posting in the consumer information section on the web;
- The University Conduct Officer sends an email copy to the Office of the Vice President of Administration;
- Paper copies are immediately available on both the Rutherford and Lodi campuses during normal business hours.

## **Access to Campus Facilities**

Felician University is an open campus, monitored by the Open Eye Camera Security Monitoring System as well as patrolled 24 hours per day, 7 days a week, both on foot and by utilizing vehicles marked as campus security.

While the entire campus community is encouraged to practice personal safety awareness, the Campus Security Department works in conjunction with the Lodi and Rutherford Police Departments to ensure regular patrol of the campus.

Residence Hall doors are staffed by Security or locked 24 hrs. per day with a required sign in. Security Officers are responsible for

checking and securing doors when needed. Only residents and their invited guests are permitted in the Residence Halls. It is the resident's responsibility to ensure that their guests are aware of the University's policies. A guest must be escorted by a resident of the building at all times. To gain access, Residential Students must present a Felician University issued valid student ID card.

All University personnel are required to identify themselves prior to entering a Residence Hall. It is the responsibility of Residents and Staff Members to question or report individuals who cannot be identified as residents or the guest of a resident.

In the event of an unescorted guest in the Residence Halls all students and members of the community are advised to call Felician Security at 201-559-3561.

## **Parking and Traffic Regulations**

All members of the Campus Community must abide by the University's campus parking and traffic regulations.

Campus Security is responsible for the administration and enforcement of these regulations.

Campus parking hangtags/stickers are required for campus parking and are obtained from the Security Office in Rutherford.

The University is not responsible for any damage or theft which may occur to vehicles or contents while parked on campus.

Campus parking regulations are published in the Student Handbook.

## Substance Abuse Policy and Procedures

From its inception, Felician University has aimed to create an atmosphere in which total growth and development of each student and community member would be achieved. Felician affirms that it is a Drug Free Workplace and that all members of the Felician University Community are subject to applicable Federal and State regulations concerning Drugs and Alcohol.

1. All unlawful manufacturing, distribution, dispensing, possession or use of controlled substances in the University or in University related premises by any member of the Felician University student body will be considered a potential serious violation of Federal, State and/or Local statutes. Violators will be subject to disciplinary action and/or legal prosecution, as appropriate to the circumstance.
2. All Felician University Community Members are required to report any criminal drug violation occurring at the University or on University related premises. Students and employees, who violate Felician policy, and/or other regulation, will be subject to participation in a drug or alcohol assistance program and other discipline, including suspension or termination.

New Jersey State Law prohibits the sale, purchase or consumption of alcohol under the age of 21. Violations of this law will not be tolerated at Felician University. Felician University has developed programs on alcohol education and awareness as to comply with Federal and State laws.

The above information is adapted from the Felician University Student Handbook, which is available for reference:

<http://felician.edu/sites/default/files/STUDENT%20HANDBOOK%202019-2020%20.pdf>

## Drug-Free Workplace Policy

Drug and alcohol abuses are a potential danger to society. They impair safety and health, promote crime, lower productivity and quality and undermine confidence in all that we do. As such, Felician University does not tolerate the illegal use of drugs and the abuse of alcohol. Under the federal "Drug-Free Workplace Act," in order for Felician University to be a "responsible source" for the award of federal grants, the following is effective immediately:

Any location, at which University business is conducted, whether on campus or any other site, is declared to be a drug-free workplace.

All students and employees of Felician University are prohibited from unlawfully manufacturing, distributing, dispensing, possessing or using controlled substances in the workplace. The following is a partial list of controlled substances.

The Director of Health Services can provide a listing and explanation of known controlled substances, including:

- Narcotics
- Cannabis
- Stimulants
- Depressants
- Hallucinogens

Any employees' violations of the above policies are subject to discipline, up to and including suspension and/or termination.

Any employee convicted of violating a criminal drug statute in the University are required to inform the administration of such a conviction (including pleas of guilty and nolo contendere) within five days of the conviction occurring. Failure to so inform the University subjects the employee to disciplinary action, up to and including suspension or termination for the first offense.

The University reserves the right to offer University employees and students convicted of violating a criminal drug statute, participation in an approved rehabilitation or drug and alcohol abuse assistance program as an alternative to discipline. If such a program is offered and accepted by the employee or student, then the employee or student must satisfactorily participate in the program as a condition of continued employment.

All employees are asked to acknowledge that they have read the above policy and agree to abide by it in all respects. This acknowledgement and agreement are required as a condition of continued employment.

The above information is available at all times via the internet under the Human Resources tab for Felician University employees.



## **Sexual Misconduct Policies and Procedures**

Felician University is a very positive, safe and healthy environment for all persons on campus. Our community depends upon trust, respect and dignity for all who study, work or visit our campus. These values are detailed in the Student Handbook.

The University expects all those on campus to demonstrate a respect for others as well as to uphold Federal laws and the laws of the State of New Jersey.

The University encourages all members of the community to be aware of both the consequences of sexual misconduct and the options available to those who are the victims of such misconduct.

Students or staff who are the target of sexual misconduct, sexual harassments or sexual assault, will report their concerns or incident to one of the following Campus Security Authorities.

Campus Security Authorities for sexual misconduct, sexual harassment, or sexual assault include:

Student Affairs	Dr. Ronald Gray	201-559-3541
Residence Life	Laura Pierotti	201-559-3504
Community Rights and Responsibilities	Dr. Tara Brugnoni	201-559-3082
Associate Vice President of Student Affairs	Patrick Dezort	201-559-3512
Director of Human Resources/Title IX Coordinator	Virginia Topolski	201-559-6055

The above Campus Security Authorities (CSA) will assist the individual in obtaining help, either through campus resources or seeking outside referrals, and also to initiate a complaint process through the Title IX Coordinator, Virginia Topolski.

All CSAs are required by Title IX to report incidents of sexual assault. The only exception to reporting is pastoral and professional mental health counselors who are credentialed by the University and hired by the University to serve in a counseling role. They are not considered Campus Security Authorities when acting in a counseling role and are not required to issue a timely warning with respect to crimes. Such counselors are encouraged to notify those whom they are counseling of the voluntary, confidential reporting options available to them.

The Bergen County Rape Crisis Center, 201-487-2227, recently renamed "The Healing

Space," provides confidential sexual violence advocacy, and they are available 24 hours a day, seven days a week.

Counseling can be the most important step in the healing process after an assault. Counseling services are available in the Counseling Center located on the main floor of the Student Center on the Rutherford Campus. Counseling services on campus are **free and confidential**.

Additional information about services provided by the Counseling Center is available on the University website [www.felician.edu/counselingcenter](http://www.felician.edu/counselingcenter).

Reporting to the police and/or filing a complaint is encouraged, but not necessary for the victim to receive counseling or other support services.

If a victim discloses an incident of sexual assault to a staff or faculty member a report must be made to the Director of Human Resources.

## SaVE Act

As per new legislation the SaVE ACT requires Colleges and Universities to disclose statistics on incidents of domestic violence, dating violence, and stalking.

SaVE requires that incidents of domestic violence, dating violence, sexual assault, and stalking be disclosed in annual campus crime statistic reports.

Additionally, students or employees reporting victimization will be provided with their written rights to:

- Be assisted by campus authorities if reporting a crime to law enforcement



- Change academic, living, transportation, or working situations to avoid a hostile environment
- Obtain or enforce a no contact directive or restraining order
- Have a clear description of their institution's disciplinary process and know the range of possible sanctions
- Receive contact information about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available both on-campus and in the community

## **Sexual Assault Victim's Bill of Rights**

Felician University recognizes that sexual violence committed on campus has a profound impact on the campus community and surrounding communities. Accordingly, to ensure the University is free from violence, sexual assault and nonconsensual sexual contact, and to support individual dignity and rights of each person in an academic environment, the University has adopted the New Jersey Campus Assault Victim's Bill of Rights.

The State of New Jersey has established this Bill of Rights which requires that all New Jersey University's and universities create and support policies, procedures, and services designed to ensure that the needs of victims are met and to support their wishes and human dignity.

The following rights shall be accorded to victims of sexual assault which occur on the campus of any public or private institution of higher education in the State of New Jersey and where the victim or alleged perpetrator is a student at that institution,

and/or when the victim is a student involved in an off-campus sexual assault.

## **Bill of Rights**

The following rights shall be accorded to victims of sexual assault that occur:

- On the campus of any public or independent institution of higher education in the state of New Jersey,
- Where the victim or alleged perpetrator is a student at that institution,
- When the victim is a student involved in an off-campus sexual assault.

### ➤ **Human Dignity Rights**

- To be free of any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy,
- To have any allegations of sexual assault treated seriously and the right to be treated with dignity,
- To be free from any suggestion that victims are responsible for the commission of crimes against them,
- To be free from any pressure from campus personnel to:
  - o Report crimes if the victim does not wish to do so
  - o Report crimes as lesser offenses than the victim perceives the crime to be
  - o Refrain from reporting crimes to avoid unwanted personal publicity.

### ➤ **Rights to Resources On and Off Campus**

- To be notified of existing campus and community based medical services, counseling services, mental health and student services for victims of sexual assault whether or not the crime is formally reported to campus or civilian authorities,
- To have access to campus counseling under the same terms and conditions as apply to other students of the institution,
- To be informed of and assisted in exercising:
  - o Any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus and/or pregnancy
  - o Any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.

#### ➤ Campus Judicial Rights

- To be afforded the same access to legal assistance as the accused
- To be afforded the same opportunity to have others present during any campus disciplinary proceeding that is allowed the accused
- To be notified of the outcome of the sexual assault disciplinary proceeding against the accused

#### ➤ Legal Rights

- Have any allegations of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported

- Receive full and prompt cooperation and assistance of campus personnel in notifying the proper authorities
- Receive full, prompt and victim-sensitive cooperation of campus personnel with regard to obtaining, securing and maintaining evidence, including medical examination when it is necessary to preserve evidence of the assault.

#### ➤ Campus Intervention Rights

- To require campus personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants
- To be notified of the options for and provided assistance in changing academic and living situations if such changes are reasonably available

#### ➤ Statutory Mandates

- Each campus must guarantee that this Bill of Rights is implemented. It is the obligation of each individual campus governing board to examine resources dedicated to services required and to make appropriate requests to increase or reallocate resources where necessary to ensure implementation.
- Each campus shall make every effort to ensure that every student at the institution receives a copy of this document.
- Nothing in this Act or in any "Campus Assault Victim's Bill of Rights" developed in accordance with the provisions of the Act shall be construed to preclude or in any way restrict any public or independent institution of higher



education in the State from reporting any suspected crime or offense to the appropriate law enforcement authorities.

## **Sex Offender Registry**

The Federal Campus Sex Crimes Prevention Act amends the Violent Crime Control and Law Enforcement Act of 1994 to require Sex Offenders who must register under state law to provide notice of enrollment and/or employment at any institution of higher education in the state where the offender resides and to provide notice of each change of enrollment or employment status to the institution of higher education.

New Jersey has a statute requiring Sex Offender registration.

Information concerning registration of Sex Offenders may be obtained by accessing the New Jersey State Police website at: [www.njsp.org](http://www.njsp.org)

## **Missing Student/Person**

In accordance with the Higher Education Opportunity Act of 2008, Felician University has implemented a Missing Persons Policy to establish procedures to respond to reports of a missing student. This policy applies to students who are deemed missing or absent from the University for a period of more than 24 hours without any known reason or actions that may be contrary to usual patterns of behavior or unusual circumstances that may have caused the absence.

Such circumstances include, but are not limited to: a) reports or suspicion of foul play, b) evidence of suicidal thoughts, drug use, any life threatening situation, or c) has

been with persons who may endanger the student's welfare.

Once a student has been reported missing, an investigation will begin. Notification will be made to the individual(s) identified by the missing person as his/her emergency contact and, if necessary, local law enforcement agencies. In the event the student is under 18 years of age, the Vice President for Enrollment and Student Affairs, or designee, will communicate with the parents or guardian.

If a member of the Felician University Community has reason to believe that a student who resides in on-campus housing is missing, he or she will immediately notify Campus Security as well as the Residence Life Office. The Director of Residence Life will generate a missing person report and initiate an investigation.

In addition to registering an emergency contact, students residing in on-campus housing have the option to sign a FERPA form expressing consent for parental notification. Whoever is listed on this form will be contacted in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, Felician University will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so through the Residence Life Office.

## **Fire Safety and Prevention**

Felician University is required by the Higher Education Opportunity Act of 2008 to disclose information about housing fire statistics, fire safety systems in student housing facilities, mandatory fire drills, fire

safety policies, and education and training programs.

➤ **Implementation of a Fire Log for each Residential Location**

All fire incidents must be documented regarding:

- a. Nature of the fire
- b. Date the fire occurred
- c. Time of day the fire occurred
- d. Location of the fire
- e. Cause of the fire
- f. Injuries/deaths resulting from the fire
- g. Property damage incurred by the fire

The University Conduct Officer is responsible for maintaining and updating a Daily Crime and Fire Log. All incidents of fire are documented and sent to the University Conduct Officer via APG Security Report, Maxient Incident Report or e-mail for collation and cataloguing. The incidents are catalogued using the definitions provided in the Handbook for Campus Crime Reporting pg. 181-187.

The Daily Crime and Fire Log will be accessible on site in the Office of Administration located in the Castle in Rutherford.

The [Daily Crime and Fire Log](#) is also located on the University's website.

The Daily Crime and Fire Log for the most recent 60-day period will be open to inspection, upon request, during normal business hours. Any portion of the log that is older than 60 days will be made available within two business days of the request.

The Daily Crime and Fire Log must be kept for three years following the publication of the last annual report to which it applies (in effect, seven years).

➤ **Fire Safety Systems**

Each residence hall is fully alarmed and equipped with sprinkler systems. When an alarm is triggered, a notification is sent directly to the Rutherford Fire Department.

Fire extinguishers, sprinklers, heat/smoke detectors, fire alarms, pull stations, and exit lights are located throughout the residence halls. Fire safety equipment is to be used only in emergency situations.

Fire equipment, fire alarm systems, smoke detectors and fire evacuation procedures are provided for the protection of the life and property of residents. Residents are familiarized with the type and location of equipment, exits, windows and proper evacuation procedures from their floor/tower meetings and residence hall during orientation and routine fire drills. There are also diagrams conspicuously located in each of the rooms, suites and hallways in the Residence Halls.

Fire safety equipment is checked at the start of each Resident Assistant's duty round. If an extinguisher is low, the On Call Administrator is called and the Fire Department is notified to come and fill and or replace it immediately.

Misuse, tampering with fire safety equipment, or covering smoke detectors may result in immediate eviction from University housing, and other University disciplinary measures.

Additionally, possible fines and prosecution through the town/state legal system will be pursued.

The equipment per Residence Hall is as follows:

#### **Sprinkler System/Fire Alarm**

<b>Milton Hall-</b>	Yes	Yes
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<b>Elliott Hall-</b>	Yes	Yes
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#### ➤ **Supervised Fire Drills**

Each residence hall has at least two unannounced fire drills per semester that are scheduled and conducted by the Rutherford Fire Department. Additional drills may be scheduled at the discretion of the Fire Chief and Director of Residence Life. The Fire Chief is present and provides recommendations to the University to improve student, faculty and staff evacuation timeliness.

Elliott Residents are expected to exit their suite and proceed to the ground level to evacuate the building. Once a fire alarm is activated, bathroom doors become demagnetized. In case of a fire that hinders the standard evacuation of a room, students can exit through the bathroom to an adjoining suite. Once students have evacuated there are two evacuation points. The first is in the quad area located in front of Martin Hall. The other is located at the corner of West Passaic and Wood Street. These are indicated by the diagrams located on the back of the doors in each suite and room as well as in each hallway of the residence hall.

Milton Hall residents are required to exit their rooms and head to the nearest exit. There are 4 main exit points in Milton Hall. One located at the main entrance, one located at the bottom of the stairs on the North Side, one located at the bottom of the stairs on the South Side, and one located in the Wellness Center level that leads to the back parking lot. Students are expected to gather in two specific locations. The first is across the street in the Student Center Parking Lot. The second is located at the corner of West Passaic and Wood Street.

In case of a fire, it is an expectation that students do not cross the typical path of a fire engine. Therefore, traffic is directed away from crossing streets. Resident Assistant Staff, Security Staff and Residence Life Professional Staff are trained in the evacuation procedures and locations.

- Each building in Rutherford and Lodi has a designated Fire Captain. Annual Fire Captain training is conducted annually.

#### **Fire Safety Policies Procedures and Violations/Prohibitions**

Information about the residence halls' fire equipment, fire alarm systems, and smoke detectors, along with the fire evacuation procedures are provided in the Student Handbook. This Handbook is updated annually to reflect any changes in Federal or state law, University policy, and updates regarding fire safety procedures and relevant information. For the protection of life and property, residents should familiarize themselves with the type and locations of equipment, exits, windows and the proper evacuation procedures from their floor/tower and the residence hall. These items are reviewed and discussed

with First Year Students during their Freshmen Orientation. Additionally, all residential students are informed of the Fire Policies and Evacuation Procedures during their first floor meetings at the beginning of the academic year.

Health and Safety Inspections are done three times a semester by the Assistant Director of Residence Life and Resident Assistant Staff. Students who pass an inspection are given a green slip indicating their successful inspection. If a student fails the inspection they will receive a red notification that they have failed the inspection and will receive a letter to meet with the University Conduct Officer shortly thereafter. Any student that fails a Health and Safety Inspection has a right to request a copy of the inspection form from the Assistant Director of Residence Life. The University Conduct Officer then sends out a "Notice to Appear" letter and will meet with the student for adjudication.

The fire safety policies are listed in the Felician University Code of Conduct: The violations include: Misuse of, or tampering with the fire alarm systems, fire extinguishers, or other security equipment.

### **Health and Safety Violation –**

The possession of any of the following items is prohibited in the residence halls:

- Exposed Heating Elements
- Extension Cords
- Broilers, toaster ovens, toasters
- Electrical lights (i.e. Christmas lights, rope lights, etc.)
- Hot pots or hot plates
- Coffee Makers (with the exception of those with internal heaters and automatic shut off)

- Blenders
- Live cut Christmas trees
- Candles, incense, oil lamps, open flames
- Popcorn poppers
- Space heaters
- Amplifiers, large speakers, base boxes
- Air conditioners
- Electric Blankets
- Halogen Lamps
- Large non-University issued furniture (couches, futons, etc.)
- Firecrackers
- Lava lamps

Consequences for violating any of these policies can range from a warning to possible expulsion from the residence halls. Under the Felician University Code of Conduct, students are prohibited from reporting a false emergency, which includes false reporting of a fire, bomb, medical emergency, or any other emergency by means of activating a fire alarm or in any other manner.

All individuals on campus are prohibited from smoking in all campus buildings including the residence halls. Smoking is also prohibited in close proximity to a building on campus; therefore, the University has established designated smoking areas throughout the campus.

The Residential Smoking Policy is as follows:

**Smoking in/near the Residence Halls –** The residence halls are non-smoking facilities. The smoking or lighting of cigarettes, cigars, black and mild's, hookah, etc. in the Residence Halls or in the areas closely surrounding is prohibited. Smoking on campus cannot be less than 50 feet from any building. Consequences can range from a warning to possible expulsion from the residence halls.

➤ **Fire Safety Education and Training Programs**

Fire safety training is conducted each semester during the academic year for the Residence Life professional staff and Resident Assistants by the Fire Chief for the Borough of Rutherford. Evacuation procedures mentioned in “Fire Safety Policies Procedures and Violations /Prohibitions” are covered during the trainings. Fire procedures are also stated in the Residence Life portion of the Felician University Student Handbook.

This information is disseminated through an electronic copy which is located on the Felician University website. The Residence Life Staff covers the procedures in full detail during Freshmen Orientation and the First Floor/Tower Meetings.

The following individuals must be notified in the event of an on-campus fire:

Campus Maintenance		201-559-3558
Director of Marketing, Communication		201-355-1423
VP of Enrollment Management, Marketing, Communication		201-335-6175
VP of Administration		201-355-1464

	Lodi	Rutherford
Fire Department	973-859-7429	201-939-3011
Campus Security Department	201-559-6011	201-559-3561
Senior Director of Facilities Management		201-559-3609
Director of Residence Life		201-559-3504
Vice President of Student Affairs		201-559-3564
President	201-355-1421	201-559-6022

# Reportable Crimes

The following definitions are used for reporting crimes in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program:

✓ **CRIMINAL HOMICIDE:**

o **Murder and Non-negligent Manslaughter**- The willful (non-negligent) killing of one human being by another.

o **Negligent Manslaughter**- The killing of another person through gross negligence.

✓ **FORCIBLE SEX OFFENSES:**

o **Forcible Rape** – The carnal knowledge of a person, forcibly and/or against that person's will, where the victim is incapable of giving consent.

o **Forcible Sodomy** – Oral or anal sexual intercourse with another person, forcibly and/or against that person's will, where the victim is incapable of giving consent

o **Sexual Assault with an object** – The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, where the victim is incapable of giving consent

o **Forcible Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will, where the victim is incapable of giving consent

✓ **NON-FORCIBLE SEX OFFENSES:**

o **Incest** – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

o **Statutory Rape** – Non-forcible sexual intercourse with a person who is under the statutory age of consent.

✓ **SEXUAL VIOLENCE:**

o **Domestic Violence** - Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction... or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

o **Dating Violence** - Violence committed by a person –

(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and  
(B) where the existence of such a relationship shall be determined based on a consideration of the following factors:

(i) the length of the relationship

(ii) the type of relationship

(iii) the frequency of interaction between the persons involved in the relationship

o **Stalking** - Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

(A) fear for his or her safety or the safety of others; or

(B) suffer substantial emotional distress

✓ **ROBBERY:**

The taking, or attempted taking, of anything of value from the care, custody, or control of a person or persons by force or violence and/or by putting the victim in fear.

✓ **AGGRAVATED ASSAULT:**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

✓ **BURGLARY:**

The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

✓ **MOTOR VEHICLE THEFT:**

The theft of a motor vehicle, including automobiles, trucks, motorcycles, and mopeds.

✓ **ARSON:**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, of property.

**OTHER OFFENSES:**

✓ **LIQUOR-LAW VIOLATIONS:**

The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Does not include drunkenness or driving under the influence.

✓ **DRUG-LAW VIOLATIONS:**

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment needed to produce or use them.

✓ **WEAPONS-LAW VIOLATIONS:**

The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.

✓ **HATE CRIMES:**

A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias based on race, gender, religion, disability, sexual orientation or ethnicity/national origin.

o Category A: Murder and Non-negligent manslaughter; Forcible sex offenses; Non-forcible sex offenses; Robbery; Aggravated assault; Burglary; Motor vehicle theft; Arson.

o Category B: Larceny-theft; Simple assault; Intimidation; Destruction/damage/vandalism property.

## **Crime Statistics**

The procedures for preparing the annual disclosure of crime statistics includes the reporting of statistics from the University community obtained from the following sources: The Campus Security Department, the Office of Residence Life, and the Office of Enrollment Management, Student Affairs, and Compliance. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

Crime statistics are gathered for both the Rutherford and Lodi Campuses and the off-site locations and are provided in the annual Clery report. All of the statistics have been gathered, compiled, and reported via Incident or Security Report to the appropriate office.

Felician University publishes all of the Crime Data on the Felician University Website which is updated on an annual basis. The report can be found at <http://www.felician.edu/about/general-information/consumer-information>.



### Criminal Offenses - On Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	1	0	Forcible- 1 Fondling- 3
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	2
l. Stalking	0	0	1

### Criminal Offenses – On Campus – Residence Halls

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-	1	0	Forcible- 1

			Fondling- 3
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	2
l. Stalking	0	0	1

### **Criminal Offenses – Public Property**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	1	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0

i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	1	0
l. Stalking	0	0	0

### **Hate Crimes – On Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### **Hate Crimes – Public Property**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0

e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### **Hate Crimes – On Campus – Residence Halls**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### **Arrests – On Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

### **Arrests – On Campus – Residence Halls**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

### **Disciplinary Actions – On Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	1	3	12
c. Liquor law violations	7	5	2

### **Disciplinary Actions – On Campus Student Housing Facilities**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	1	3	12
c. Liquor law violations	7	5	2

### **Arrests – Public Property**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	1	0

### **Disciplinary Actions – Public Property**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
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a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

### Summary of Fires

Facility	2016			2017			2018		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Milton Hall	1	0	0	1	0	0	1	0	0
Elliott Hall	0	0	0	0	0	0	0	0	0

Felician University leases and controls several off-site locations that include: St. Barnabas Medical Center, Clara Maass Medical Center, Mercer County Community College, Middlesex County College, Sussex County Community College, Raritan Valley Community College, Quality Inn Meadowlands, Lyndhurst, and the Ave. The following are the Crime Statistics for those locations:

### St. Barnabas Medical Center

(Classroom A)

### Criminal Offenses – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0

h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	0
l. Stalking	0	0	0

### **Hate Crimes – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

## Clara Maass Medical Center

(New Lobby Lab)

### Criminal Offenses – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	0	0
b. Negligent manslaughter	-	0	0
c. Sex offenses- Forcible	-	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	0	0
e. Robbery	-	0	0
f. Aggravated Assault	-	0	0
g. Burglary	-	0	0
h. Motor vehicle theft	-	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	0	0
j. Domestic Violence	-	0	0
k. Dating Violence	-	0	0
l. Stalking	-	0	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	0	0
b. Negligent manslaughter	-	0	0
c. Sex offenses- Forcible	-	0	0
d. Sex offenses- Non- forcible (include only incest and	-	0	0



statutory rape)			
e. Robbery	-	0	0
f. Aggravated Assault	-	0	0
g. Burglary	-	0	0
h. Motor vehicle theft	-	0	0
i. Arson	-	0	0
j. Any other crime involving bodily injury	-	0	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	-	0	0
b. Drug law violations	-	0	0
c. Liquor law violations	-	0	0

### **Mercer County Community College**

(MS Building Room 204)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0

g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	0
l. Stalking	0	0	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

## Disciplinary Actions – Non-Campus

Criminal Offense	2016	2017	2018
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

## Middlesex County College

(Crabiel Hall Rooms 119, 222, Edison Hall 152, L’Hommedieu 218)

## Criminal Offenses – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	0
l. Stalking	0	0	0

### Hate Crimes – Non-Campus

Criminal Offense	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### Disciplinary Actions – Non-Campus

Criminal Offense	2015	2016	2017
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

## Sussex County Community College

(Building D: Rooms 203, 211, and 306)

### Criminal Offenses – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	0
l. Stalking	0	0	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and	0	0	0

statutory rape)			
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

### **Raritan Valley Community College**

(West Building Rooms S 138, S128, HRTRDN, SMSET0124)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	1	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0

g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	1	0	0
k. Dating Violence	0	0	0
l. Stalking	0	0	0

### **Hate Crimes – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	0	0	0

b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

### **Quality Inn Meadowlands-Lyndhurst, NJ**

(10 Polito Ave, Lyndhurst, NJ. Rooms: 152, 160, 164, 204, 206, 208, 210, 214, 216, 218, 220, 222, 224, 226, 228, 230, 232, 234, 236, 238, 244)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	3	0	0
e. Robbery	5	1	0
f. Aggravated Assault	88	0	0
g. Burglary	14	0	0
h. Motor vehicle theft	20	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	0	0	0
j. Domestic Violence	0	0	0
k. Dating Violence	0	0	0
l. Stalking	0	0	0



### Hate Crimes – Non-Campus

Criminal Offense	2015	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses- Forcible	0	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0

### Disciplinary Actions – Non-Campus

Criminal Offense	2015	2017	2018
a. Illegal weapons possession	11	0	0
b. Drug law violations	210	2	0
c. Liquor law violations	82	0	0

## **Ave-Clifton, NJ**

(743 Passaic Ave, Clifton, NJ. Rooms: 249, 271, 353, 461, 121, 219, 263, 303, 453)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	0	0
b. Negligent manslaughter	-	0	0
c. Sex offenses- Forcible	-	0	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	0	0
e. Robbery	-	0	0
f. Aggravated Assault	-	0	0
g. Burglary	-	0	0
h. Motor vehicle theft	-	0	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	0	0
j. Domestic Violence	-	0	0
k. Dating Violence	-	0	0
l. Stalking	-	0	0

### **Hate Crimes – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	0	0
b. Negligent manslaughter	-	0	0
c. Sex offenses- Forcible	-	0	0
d. Sex offenses- Non- forcible (include only incest and	-	0	0

statutory rape)			
e. Robbery	-	0	0
f. Aggravated Assault	-	0	0
g. Burglary	-	0	0
h. Motor vehicle theft	-	0	0
i. Arson	-	0	0
j. Any other crime involving bodily injury	-	0	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	-	0	0
b. Drug law violations	-	0	0
c. Liquor law violations	-	0	0

### **Lyndhurst Recreation Complex-Lyndhurst, NJ**

(862 Valley Brook Ave, Lyndhurst, NJ 07071)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0

g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	-	0
j. Domestic Violence	-	-	0
k. Dating Violence	-	-	0
l. Stalking	-	-	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson	-	-	0
j. Any other crime involving bodily injury	-	-	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	-	-	0
b. Drug law violations	-	-	0
c. Liquor law violations	-	-	0

### **Holiday Inn at Manchester Airport-**

(2280 Brown Ave, Manchester NH 03103

Rooms 201,203,204,208,209,213,218,219,220,221,225,226,229,301,305,308,313,319,330)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	-	0
j. Domestic Violence	-	-	0
k. Dating Violence	-	-	0
l. Stalking	-	-	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson	-	-	0
j. Any other crime involving bodily injury	-	-	0

### Disciplinary Actions – Non-Campus

Criminal Offense	2016	2017	2018
a. Illegal weapons possession	-	-	0
b. Drug law violations	-	-	0
c. Liquor law violations	-	-	0

## Crown Plaza

(1741 Paper Mill Rd Reading, PA 19610

Rooms 254,255,256,257,258,259)

### Criminal Offenses – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	-	0
j. Domestic Violence	-	-	0
k. Dating Violence	-	-	0
l. Stalking	-	-	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and	-	-	0

statutory rape)			
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson	-	-	0
j. Any other crime involving bodily injury	-	-	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	-	-	0
b. Drug law violations	-	-	0
c. Liquor law violations	-	-	0

### **Four Point**

(9901 Midlothian Turnpike, Richmond, VA 23235)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0



f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	-	0
j. Domestic Violence	-	-	0
k. Dating Violence	-	-	0
l. Stalking	-	-	0

### **Hate Crimes – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson	-	-	0
j. Any other crime involving bodily injury	-	-	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	-	-	0

b. Drug law violations	-	-	0
c. Liquor law violations	-	-	0

## Mictrotel Inn and Suites

(1601 Valley View BLVD Altoona, PA 16602)

### Criminal Offenses – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	-	0
j. Domestic Violence	-	-	0
k. Dating Violence	-	-	0
l. Stalking	-	-	0

### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0

b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson	-	-	0
j. Any other crime involving bodily injury	-	-	0

### **Disciplinary Actions – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Illegal weapons possession	-	-	0
b. Drug law violations	-	-	0
c. Liquor law violations	-	-	0

### **Holiday Inn Express Towson**

(1100 Cromwell Bridge Rd Towson, MD 21286)

### **Criminal Offenses – Non-Campus**

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0

d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson (Only includes fires that are investigated by law enforcement and determined to be arson.)	-	-	0
j. Domestic Violence	-	-	0
k. Dating Violence	-	-	0
l. Stalking	-	-	0

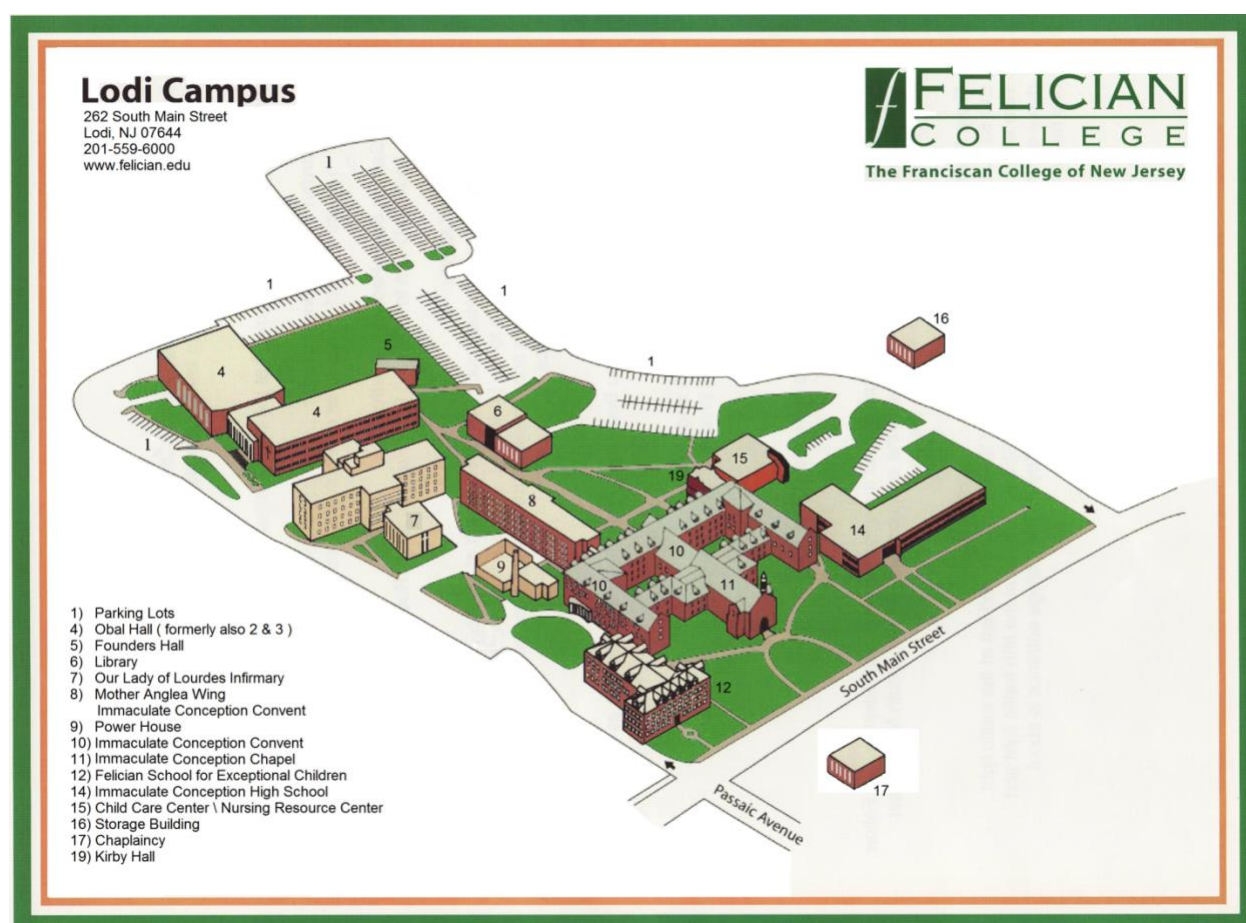
### Hate Crimes – Non-Campus

Criminal Offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	-	-	0
b. Negligent manslaughter	-	-	0
c. Sex offenses- Forcible	-	-	0
d. Sex offenses- Non- forcible (include only incest and statutory rape)	-	-	0
e. Robbery	-	-	0
f. Aggravated Assault	-	-	0
g. Burglary	-	-	0
h. Motor vehicle theft	-	-	0
i. Arson	-	-	0
j. Any other crime involving bodily injury	-	-	0

## Disciplinary Actions – Non-Campus

Criminal Offense	2016	2017	2018
a. Illegal weapons possession	-	-	0
b. Drug law violations	-	-	0
c. Liquor law violations	-	-	0

## Lodi Campus Boundary Map



# Rutherford Campus Boundary Map

